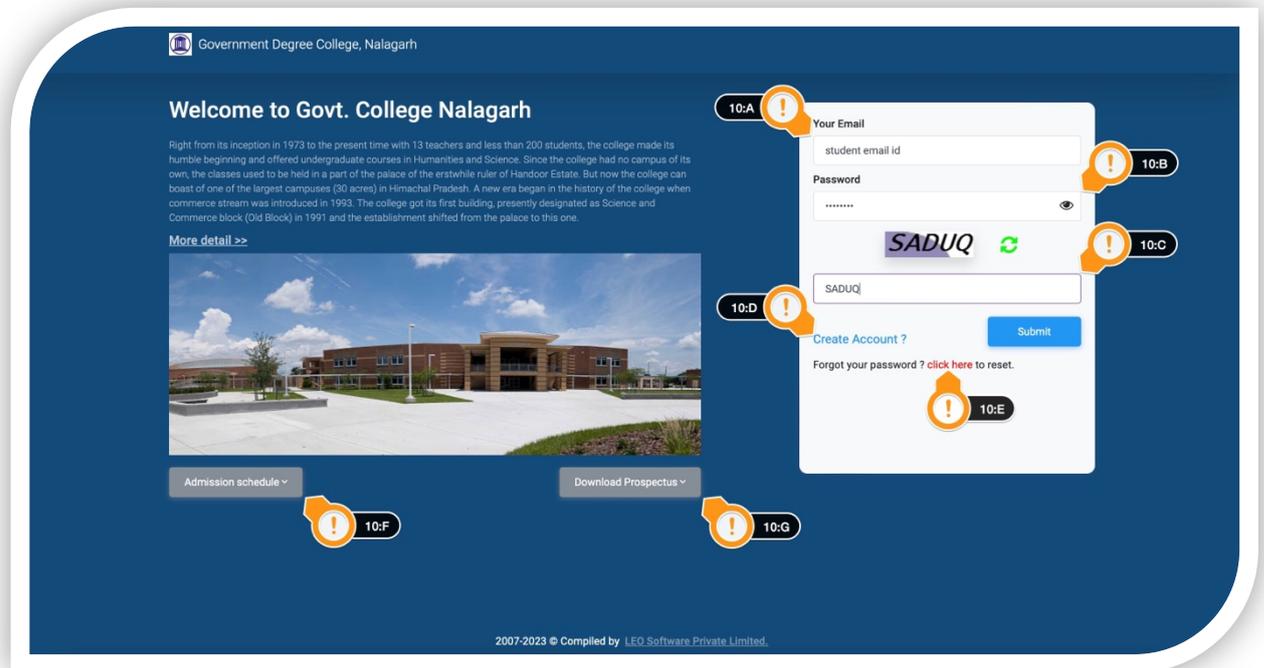


# Online College Wizard

## Student admission, receipt of fees and manage the funds

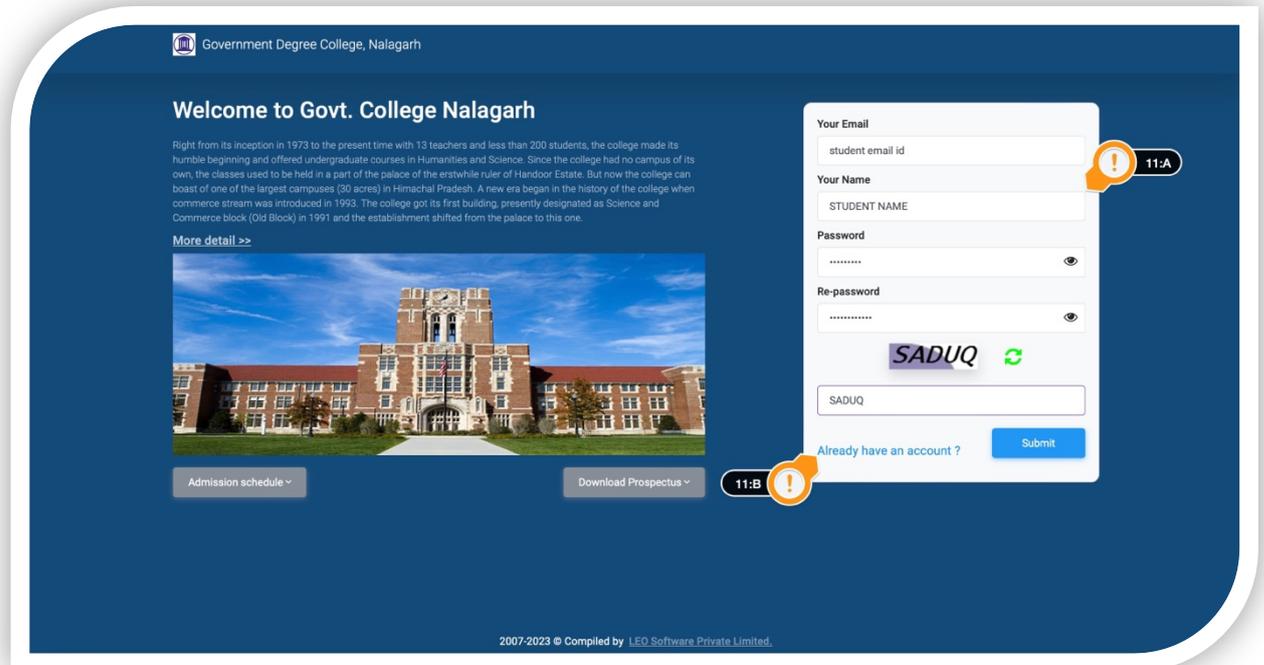
(The blue background screen)

### Welcome and Login Screen for Student



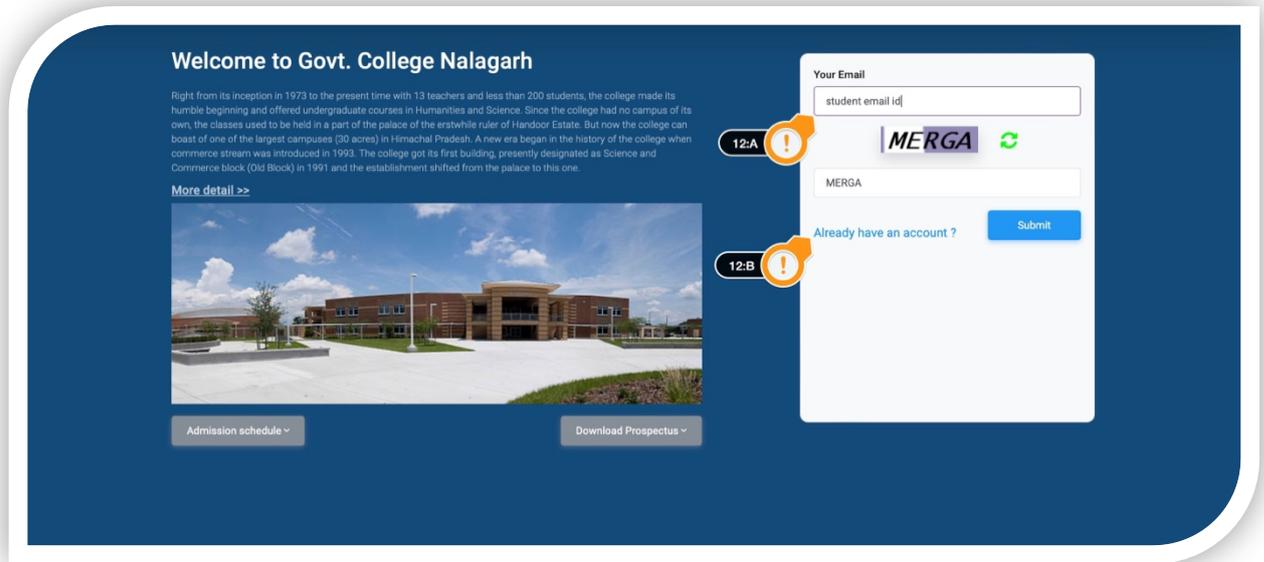
- **Point (10:A) :**  
The student needs an email ID to login to the College Online Admission System. Input the correctly spelled email id to receive the verification code on the same.  
**Sign in :** (for existing user only)  
**Sign up :** (to create a new account please consider point 11)
- **Point (10:B) :-**  
Input password to login into account.  
**Sign in :** (for existing user only)  
**Sign up :** (to create a new account please consider point 11)
- **Point (10:C) :-**  
Enter the appropriate captcha code to prove that you are not a robot, and click Submit to continue. If you are unable to read the captcha code then you can refresh.
- **Point (10:D) :-**  
Click on the link to open new account screen (frame 11).
- **Point (10:E) :-**  
This link (*Forgot your Password ? **Click here** to reset*) will help to open frame 12.

## Figure (11)



- **Point (11:A) :-**  
The frame where student can create a new account with particulars (email id (primary key), student name, password (key to login), and rest is captcha to avoid robot access.
- **Point (11:B) :-**  
If student have already any account click on the specified link (*Already have an account*)

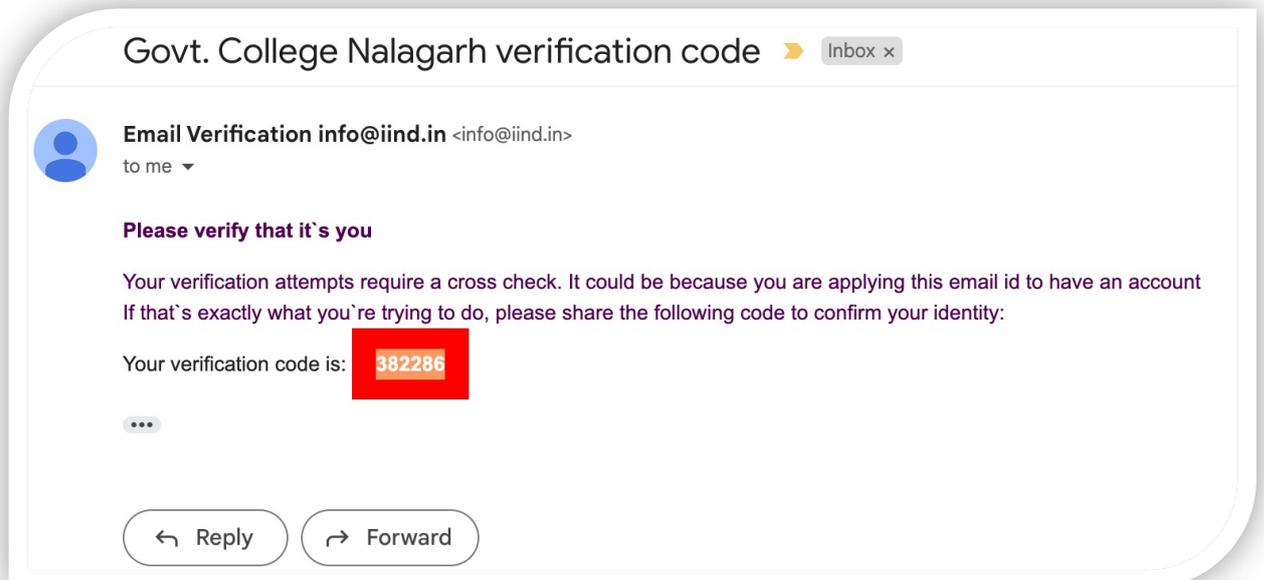
**Figure (12)**



• **Point (12:A) :-**

In case the user forgets his password, there is a way to recover his account using this email verification code

**Email for Verification Code** : (All the time when system needs to verify the identity)



**Figure (13)**  
(First screen after login)

**Government Degree College, Nalagarh**  
Tehsil Nalagarh, District Solan Himachal Pradesh 174101, 01795-223068

13:D 13:E 13:F 13:G

Profile New Session 13:A

Your information

Name \* STUDENT NAME ✓ Aadhaar number (12 digits only) \* Size upto 1MB 0000000000 ✓ Choose View Delete

Mobile number \* 0000000000 ✓ Email ID [redacted]@gmail.com ✓

Date of birth (DD/MM/YYYY) \* Age : 2022 years 4 month(s) 28 day(s) 01/02/0001 ✓ Gender \* Choose ⌵

13:B

Change Image Size upto 1MB

Parents information

Father name \* STUDENT FATHER NAME ✓ (Father or guardian) mobile number \* 0000000001 ✓

Mother name \* STUDENT MOTHER NAME ✓ (Mother or others) mobile number \* 1000000000 ✓

13:C

Upload signature Size upto 1MB

Current address

Address \* STUDENT ADDRESS ✓ Pin code \* 000001 ✓

HINDU ✓ ⌵

Category \* GENERAL ✓ ⌵

Sub-Category \* APL ✓ ⌵

Bonafide \* YES ✓ ⌵

Cultural \* NO ✓ ⌵

Divyang \* NO ✓ ⌵

NCC/NSS/Rover & Ranger \* NONE ✓ ⌵

Single girl/child \* YES ✓ ⌵

Sports person \* NO ✓ ⌵

Certificate\* Size upto 1MB Choose file Browse View Delete

13:H

13:I

Certificate\* Size upto 1MB Choose file Browse

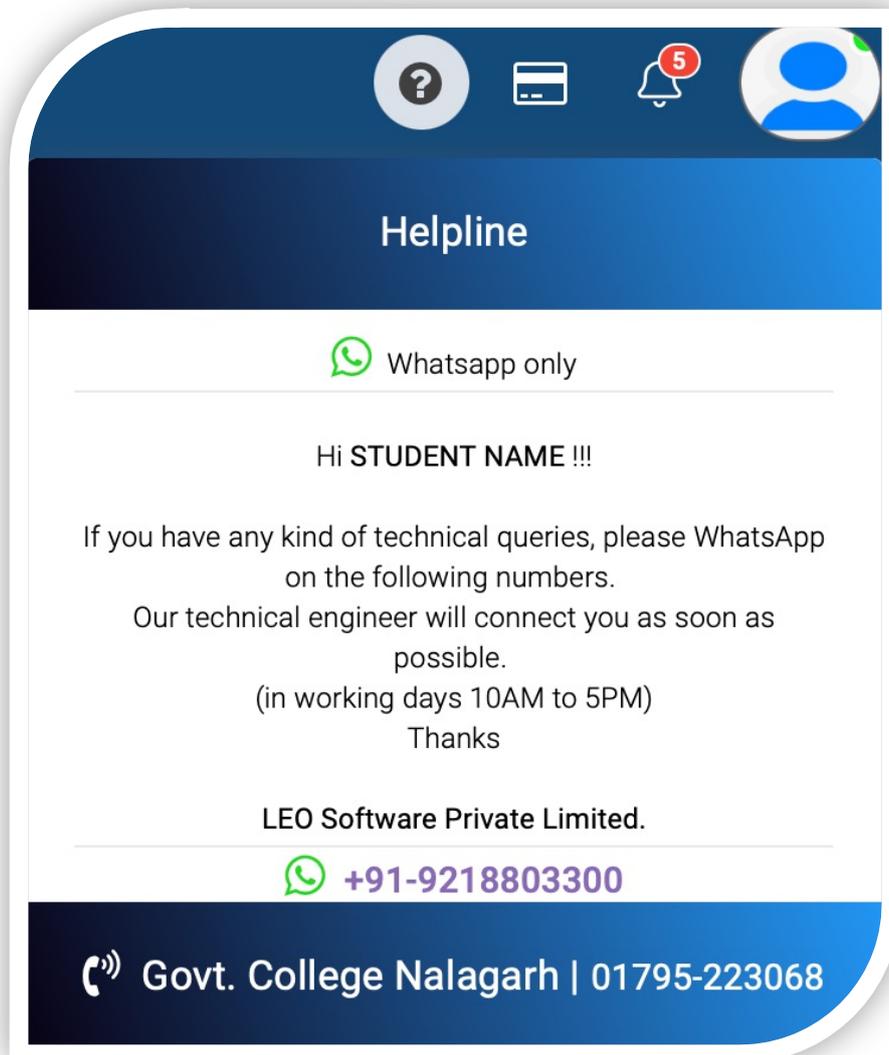
- **Point (13:A) :-**  
The student basic and required information for their profile like their name, father name, date of birth, address, aadhar number along with aadhar image.
- **Point (13:B) :-**  
The profile image can be managed by student easily and frequently.

- **Point (13:C) :-**

Signature image of the student.

- **Point (13:D) :-**

The top icon for student help, on which the student can raise their WhatsApp chat directly with call center,



- **Point (13:E) :-**

On this top popup, we are tagging the service charges of merchant account (payment gateway) on all type of payment modes, which are provided by the bank authority.

Student can always see this notice to choose the best option of payment to avoid the unnecessarily service charges.

**Service charges**  
Applicable on transactions

Mode of Payment	Service Charges
Debit Card RuPay	Nil
Debit Card <= Rs.2000 Master/Visa	0.40%
Debit Card > Rs.2000 Master/Visa	Rs.25/-
Credit Card (Master/Visa/RuPay)	1.35%
Credit Card (Amex)	2.10%
Credit Card (Diners)	1.35%
Net Banking of IndianBank	15.00
Net Banking of other banks	25.00
UPI	Nil
Wallets	2%

Gst and other govt.tax and levies are applicable on the charges mentioned above.Charges for debit cards and UPI shall be borne by the merchant only.

Prospectus BA-BSC-BCOM

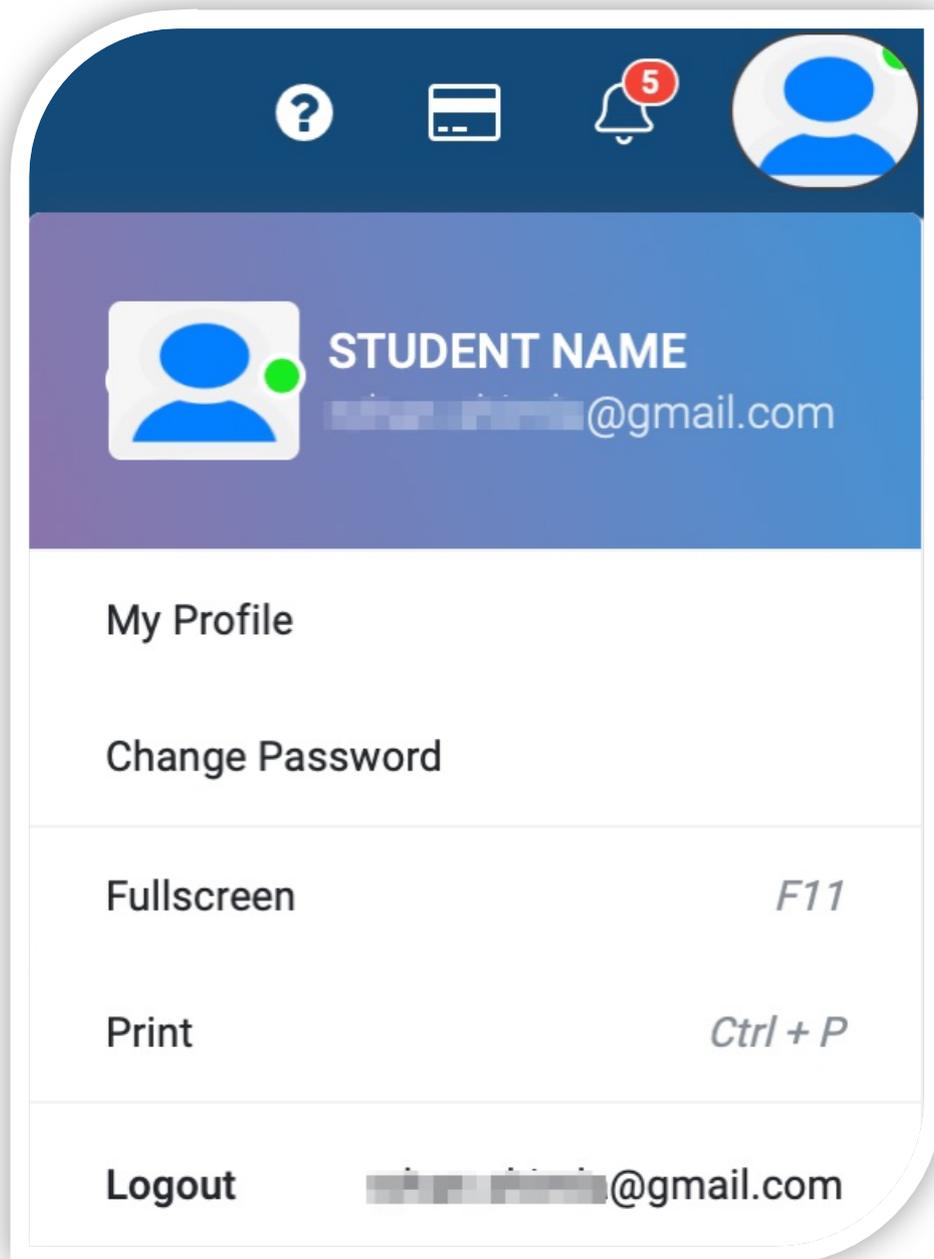
Prospectus BCA

- **Point (13:F) :-**

Student notification area, through this option the student can see all type of notification regarding admission, like admission form objection or selection by the authority of college.

- **Point (13:G) :-**

The profile of logged in student can open using this option and student can manage their password etc.



- **Point (13:H) :-**

Some criteria-based field required to roster for merit list, Student remember that if some option required document, then they have to upload the same.

- **Point (13:I) :-**

In case of document required this option will activate automatically. And without uploading the supporting document the profile will not complete.

- **Point (13:J) :-**

If all the above form contents are completed, student can save the admission form.

**Figure (14)**  
(After profile completion)

The screenshot shows the admission form interface for Government Degree College, Nalagarh. The form is titled "Government Degree College, Nalagarh" and includes a header with the college name and address. The main form area has a "Profile" tab selected and a "New Session" button. The form contains several fields: "Select : Course/Stream and Year/Semester for - 2023-24", "Applying for : BA YEAR-I", and "Subjects : ECON-101 [ECONOMICS] [GEOGRAPHY]". Below these fields is a table with columns for "Subject name", "Fee type", and "Amount". The table lists "DSC-1 ECONOMICS" and "DSC-2 GEOGRAPHY". A "Total" row shows an amount of "2,659.00". There are several callout boxes labeled 14:A through 14:F pointing to specific elements in the form.

- **Point (14:A) :-**  
Stream / Course applied for.
- **Point (14:B) :-**  
Subject combination selection, also have subject selection using input type. Very easy and handy system to select only those subjects which are authorized by the college authority. After selection the fee will calculate automatically and view on same screen with full detail of funds and their amount.
- **Point (14:C) :-**  
After selection of subject combination, the system will show the subject category.
- **Point (14:D) :-**  
In case on optional subject or multiple selection subject, student can choose their option for subject.
- **Point (14:E) :-**  
Before submitting the admission form for any Stream/Courses, the fees particular are displayed below.
- **Point (14:F) :-**  
Submit the particulars for specific Stream/Course.

**Figure (15)**  
(After selecting Stream/Course)

Profile BA YEAR-I (ENGL-101) New Session

15:B Please pay your prospectus fee to submit your admission form to the college verification

Active: BA YEAR-I (ENGL-101) Subjects: ENGLISH, PHYSICAL EDUCATION, Total Fees ~ = 2,659.00

Please submit fully :- 15:C 15:D

Migration Case: YES (15:C) Migration Certificate (Size upto 1MB) Choose file (15:D) Browse

First Year Admission: YES (15:C) Character Certificate/Leaving Certificate (Size upto 1MB) Choose file (15:D) Browse

Result Awaited?	Class	Certificate Document (Size upto 1MB)	%Age	Passing Year	Board/Institute
N/A	Class 10th	Choose file (15:E) Browse	Grade or %	Choose	Choose
N/A	Class 12th	Choose file (15:E) Browse	Grade or %	Choose	Choose

Hostel Facilities: Choose your option (15:F) Not required (15:F) If you are applying for hostel facility now, confirmation of new applicants will be under the supervision of the College Committee.

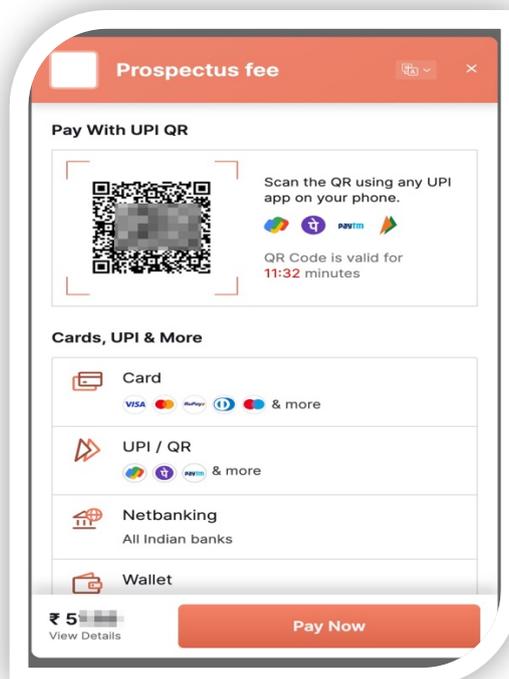
Fee Receipt's details (15:A)

Action	Amount	Status	Receipt No.	Generated on	Paid on	Fee type
Pay (15:A)	0.00	UNPAID	353485	29-Jun-2023 05:18:08 PM		PROSPECTUS_FEE

Save & Submit (15:F)

• **Point (15:A) :-**

The prospectus fee online payment system, the specific amount (prospectus fee) for each Stream/Course defined by college authority. When student click on (**Pay Prospectus Fee**), the system will redirect the screen to merchant account, and after completion / non completion of payment process, our thankyou page will manage the payment process in our system.



- **Point (15:B) :-**  
Student can view there all the particulars before paying any type of fee. Like Stream/Course, subjects etc.
- **Point (15:C) :-**  
Any student when migrated from another university, they have to choose 'YES' here to define their category as migrated one.
- **Point (15:D) :-**  
In case of Migrated option chosen 'YES', Student have upload their migration certificate issued by the previous institute.
- **Point (15:E) :-**  
Here the student has to describe their previous classes passing percentages etc. along with uploading the certificates copy, on which bases the college authority can provide the admission slot for specific stream/course.
- **Point (15:F) :-**  
Submit the information. (that's all from student till the verification of documents)

**Figure (16)**

The screenshot displays a student portal interface. At the top, there are navigation tabs for 'Profile', 'BA YEAR-I (BA-1001)', and 'New Session'. A notification banner at the top right indicates '16:B' and 'View my form'. A central message states: 'Admission form submitted !! Thank you for your submission, your admission form is under review. You will be notified as and when verified by the competent authority of the college. Please wait for your submitted document verification.' Below this, a section titled 'Required previous class detail >' contains two dropdown menus: 'Migration Case' (set to YES) and 'First Year Admission' (set to YES). To the right, there are file upload fields for 'Migration Certificate' and 'School Leaving/Character Certificate', both with 'Browse' buttons. Below these is a table with columns: 'Result Awaited?', 'Class', 'Certificate Document', '%Age', 'Passing Year', and 'Board/Institute'. The table contains two rows of data.

Result Awaited?	Class	Certificate Document	%Age	Passing Year	Board/Institute
N/A	Class 10th	Choose file	85.71%	2021	HIMACHAL
N/A	Class 12th	Choose file	80.00%	2023	HIMACHAL

- **Point (16:A) :-**

The top message for student, through which they can be intimated that their admission form along with the uploaded document has been submitted successfully and after the verification (selection/rejection) of college authority, they can pay the final fees for specified course. (The process and conditions are same as previously described in Point(15:A)

- **Point (16:B) :-**

Meanwhile the student can view their admission form as they have submitted before.



Government Degree College, Nalagarh  
 Tehsil Nalagarh, District Solan Himachal Pradesh 174101  
 gcnalagarh@gmail.com, 01795-223068



BA - YEAR-I

Date: 29-Jun-2023



College RollNo: XXXXXXXX

<b>Student's Name:</b>	STUDENT NAME
<b>Mobile</b>	0000000000
<b>Email ID</b>	rohan.shimla@gmail.com
<b>Date of Birth</b>	01/02/0001
<b>Gender</b>	MALE
<b>Address</b>	STUDENT ADDRESS
<b>State</b>	HIMACHAL PRADESH 000001
<b>City</b>	NALAGARH
<b>Aadhaar</b>	00000000000
<b>Father's Name</b>	STUDENT FATHER NAME 0000000001
<b>Mother's Name</b>	STUDENT MOTHER NAME 1000000000

<b>Aadhaar No.</b>	00000000000
<b>Previous class Reg No.</b>	
<b>Previous class Roll No.</b>	
<b>Single girl child</b>	NO
<b>Sports/Cultural</b>	NO
<b>NCC/NSS/ROVER AND RANGER</b>	NONE
<b>Bonafide</b>	NO
<b>Divyang</b>	NO
<b>Category</b>	GENERAL
<b>Sub-category</b>	APL
<b>Migration case</b>	NO

**Fee Record**

Sr.No	Receipt No	Fee Type	Generated On	Paid On	Received On	Amount	Status
1	<a href="#">242233</a>	MAIN_FEE	04-Jun-2023 14:16:54	06-Aug-2022 12:56:12	08-Sep-2022	-2,139.00	unpaid PAID
2	<a href="#">349549</a>	MAIN_FEE	20-Sep-2022 13:52:55	20-Sep-2022 14:19:56	21-Sep-2022	2,659.00	PAID
3	<a href="#">349579</a>	MAIN_FEE	20-Sep-2022 15:38:05	20-Sep-2022 15:45:00	21-Sep-2022	2,479.00	PAID
4	<a href="#">353485</a>	PROSPECTUS_FEE	29-Jun-2023 17:18:08			0.00	UNPAID

**Subjects using combination (ENGL-101)**

DSC-1	DSC-2
ENGLISH	PHYSICAL EDUCATION

**Previous academic qualification record**

Sr.no	Class	% or Grade	Certificate uploaded	View
1	Class 10th		NO	
2	Class 12th		NO	

UNDERTAKING : I undertake to abide by all University and College rules and regulations mentioned in the college prospectus. I shall be regular in my attendance and shall complete 75% of the lecture delivered, failing which I shall not be entitled to take the University Examination. I shall appear in the Mid Term Test to be held in the College and fulfil all the University conditions in this respect. All payments of dues will be made in time, I am aware that I shall participate in various activities of the College at my own risk and responsibility. I have also gone through the rules and regulations regarding ragging and discipline of the college stated in the College Prospectus 2023. I, hereby, solemnly affirm that I will not indulge in any act of ragging or indiscipline and that if I am found guilty of such offence as are covered under these rules. I will have no claim against the order of rustication/expulsion from the college. All the particulars stated overleaf are correct.

Name of the Parent/Guardian

STUDENT NAME

## Figure (17)

(After reacting college authority on submitted admission form particulars)

Admission confirmed !!!  
Congratulations !!!  
Your admission has been confirmed.  
You can continue classes for your subjects, please contact the college to schedule your classes.

17:A

Subjects: ENGLISH, POLITICAL SCIENCE, ENGLISH-COMPULSORY, HINDI-COMPULSORY, ENVIRONMENT SCIENCE, ENGLISH,

Required previous class detail :-

<b>Migration Case</b>	<input type="text" value="YES"/>	<b>Migration Certificate</b> *Size upto 1MB	<input type="text" value="Choose file"/>	<input type="button" value="Browse"/>
<b>First Year Admission</b>	<input type="text" value="YES"/>	<b>School Leaving/Character Certificate</b> Size upto 1MB	<input type="text" value="Choose file"/>	<input type="button" value="Browse"/> <input type="button" value="View"/> <input type="button" value="Delete"/>

Result Awaited?	Class	Certificate Document Size upto 1MB	%Age	Passing Year	Board/Institute
N/A	Class 10th	<input type="text" value="Choose file"/>	85.71%	2021	HIMACHAL
N/A	Class 12th	<input type="text" value="Choose file"/>	80.00%	2023	HIMACHAL

- **Point (17:A) :-**

After verification of documents of student, they got the email/SMS intimation on their emailed / mobile. And then student re-login their account, and will see the top notification as (Verified / Not verified).

## Figure (18)

(Only verified student can view this final payment screen)

BA-1001 Prospectus fee paid

Documents verified !!!

Subjects: ENGLISH, POLITICAL SCIENCE, ENGLISH-COMPULSORY, HINDI-COMPULSORY, ENVIRONMENT SCIENCE, ENGLISH,

Required previous class detail :-

Migration Case	Migration Certificate *Size upto 1MB
YES	Choose file <span style="float: right;">Browse</span>
First Year Admission	School Leaving/Character Certificate *Size upto 1MB
YES	Choose file <span style="float: right;">Browse View Delete</span>

Result Awaited?	Class	Certificate Document Size upto 1MB	%Age	Passing Year	Board/Institute
N/A	Class 10th	Choose file <span style="float: right;">Browse View Delete</span>	85.71%	2021	HIMACHAL
N/A	Class 12th	Choose file <span style="float: right;">Browse View Delete</span>	80.00%	2023	HIMACHAL

Save & Submit

Receipt's detail

Action	Amount	Status	Receipt No.	Generated on	Paid on	Fee type
<span>Pay now</span> (valid for limited time)	2,514.00	UNPAID	353465	28-May-2023 04:17:35 PM		MAIN_FEE
<span>Print Receipt</span>	50.00	PAID	353464	28-May-2023 07:21:56 AM		PROSPECTUS_FEE

- Point (18:A) :-

Student have option to pay their final fee.

Instructions Regarding Digital Payment.

Dear **STUDENT NAME !!!**

Please don't use the "Back" button or "Refresh", because of primarily related to security and transaction integrity:

**Duplicate Transactions**

If a user refreshes the page or goes back and resubmits the form, there's a risk of the transaction being processed twice, leading to duplicate charges. This can create unnecessary complications for both the customer and the merchant.

**Security**

**Transaction Integrity**

The payment process is often a multi-step procedure that needs to be completed in a specific order. Using the "Back" button or refreshing the page could disrupt this process, leading to errors or incomplete transactions.

**Session Management**

Payment gateways often use session identifiers to track a transaction. If a user goes back or refreshes the page, the session ID might get confused, leading to errors in the transaction process.

**Data Consistency**

For these reasons, it's generally recommended not to use the "Back" button or "Refresh" function when you're in the middle of a transaction on a payment gateway. If you encounter an issue, it's usually best to start the process over from the beginning or contact the administrator.

 **-2,139.00**  
MAIN\_FEE Pay Now Close

Government Degree College, Nalagarh  
[Refund Policy](#)

• **Point (18:B) :-**

Previously paid receipt can view and print any time.

**FEE - RECEIPT**




 <p><b>!!! JAI HIND !!!</b>                  Government Degree College, Nalagarh                  (Affiliated to HP University), NAAC Accredited with B++                  Tehsil Nalagarh, District Solan Himachal Pradesh                  174101                  Email: gcnalagarh@gmail.com                    Website: http://gdcnalagarh.com   Contacts: 01795-223068</p>	<p>Name: _____ STUDENT NAME                  Class: BA-YEAR-I                  Roll no.: _____                  Receipt no.: 349549                  Generate on: 20-Sep-2022                  Paid on: 20-Sep-2022                  Received on: 21-Sep-2022</p>
---	---

SR	Fee Code	Description	Amount
1	FEE_1001	Admission fee	25.00
2	FEE_1002	Amalgamated	300.00
3	FEE_1003	Book replacement	25.00
4	FEE_1005	Building	120.00
5	FEE_1006	Campus development	10.00
6	FEE_1010	College magazine	50.00
7	FEE_1011	Cultural activity	20.00
8	FEE_1012	Furniture repair	10.00
9	FEE_1013	Health-Medical	6.00
10	FEE_1014	House examination	50.00
11	FEE_1015	Identity-library card	10.00
12	FEE_1016	NCC	10.00
13	FEE_1018	Rovers-Rangers	60.00
14	FEE_1020	Student aid	2.00
15	FEE_1021	University Development	250.00
16	FEE_1022	University Sports	15.00
17	FEE_1023	University Youth Welfare	15.00
18	FEE_1024	University Holiday Home	1.00
19	FEE_1032	Library Security	100.00
20	FEE_1034	(P) Physical education	180.00
21	FEE_1036	Tuition fee	600.00
22	FEE_1044	College Sports	240.00
23	FEE_1046	Computer-Internet	20.00
24	FEE_1067	Indian Red Cross Society Fund	40.00
25	FEE_1069	PTA	500.00
<b>TOTAL :</b>			<b>2,659.00</b>

Remarks : Admission fees for BA-YEAR-I-P

Compiled by : \_\_\_\_\_ Printed on : 23 | IP Location : 49.36.144.3

Disclaimer : LEO is not responsible for any inadvertent error. In case of any such issue, please contact the person who issued the receipt.

Thanks

**LEO Software Private Limited.**

Shimla Himachal Pradesh – 171006 (INDIA)

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+91-8352003300

+91-8262003300

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Web : <https://leosoftware.in>