

Government College Nalagarh



B.A & B.Sc & B.Com Prospectus

ACADEMIC SESSION

∴ 2024-2025

"NURTURE ATTITUDE, KNOWLEDGE AND
SKILL IN INDIVIDUALS TO ENSURE A VIBRANT SOCIETY"



Designed BY - Parshav Jain
Contact No - 8219419724

Principal's Communiqué

Dear Aspirants



As we embark on a new academic year filled with promise, potential and endless opportunities for growth and learning, I take great pleasure and pride in welcoming you all to our prestigious institution.

We believe in the power of education to transform lives, ignite curiosity, and inspire greatness in every individual. As the head of the institution my goal is to create a nurturing and an inclusive environment where students feel valued, supported and empowered to reach their full potential. We at GDC Nalagarh are committed to fostering for a culture of excellence and innovation by providing quality education and meaningful opportunities for personal and academic growth. Together with dedicated teachers and staff, we are to move ahead reaching and scaling new heights. I welcome you all to the family.

Thank you.

Principal

Govt. College Nalagarh

Annual Calendar of Activities of the College from June 2024 to May 2025

JUNE

1. Cleaning and updating all labs before the beginning of the academic year
2. Staff meeting to discuss admission-related issues & planning for the new academic year
3. IQAC meeting

JULY

1. Display of theory and practical time table in 2nd Week of July
2. Orientation courses of NCC / NSS / Rovers and Rangers / Library / Anti Ragging Awareness and Women grievance redressal cell
3. Celebration of fresher's day as well as Principal's address
4. Guest lectures by the Departments of Science Faculty
5. Submission of 1st quarterly report of Income Tax before 15th July
6. PTA / OSA Meetings if needed
7. World Population Day : Department of Economics

AUGUST

1. Guest Lectures by the Departments of Commerce and Arts faculty
2. Preparation by NCC / Music students etc. for Independence Day –15th August
3. Formation of student council according to the norms notified by HPU and Oath taking ceremony
4. Staff Meeting if required
5. Sadhbhavana Diwas : 20th August (Department of Sociology)
6. National Sports Day : 29th August (Department of Physical Education)
7. Tree plantation (Afforestation) in the college (Eco Club and Department of Botany)
8. Acceptance of various scholarship applications and fee-concession applications

SEPTEMBER

1. Submission of Detailed Admission Report to University & statistical information to Government
2. College's Cultural Festival for talent hunt
3. Teacher's Day: 5th September (Department of Education)
4. World Literacy Day : 8th September (Department of History)
5. Hindi Day : 14th September (Department of Hindi)
6. NSS day : 24th September (NSS Unit of the College)

OCTOBER

1. Program under Swachhatta Abhiyan in the college
2. Submission of 2nd quarterly report of Income Tax before 15th October
3. IQAC Meeting

NOVEMBER

1. Feedback forms for 2023-24 to be filled by Students according to suitable time
2. Flag Day / Bharat Scout and Guide Foundation Day : (Rovers and Rangers unit)
3. Children's Day :14th November (NCC and NSS units)
4. NCC day : 4th Sunday of November (NCC Units)

DECEMBER

1. IQAC meeting
2. AIDS Day Awareness Program : 1st December (Red Ribbon Club)
3. Counselling / Awareness Program by Placement Cell
4. Human Right's Day :10th December (Department of Public Administration)
5. National Consumer Day : 24th December (Department of Commerce)

JANUARY

1. Organization of NSS Camp
2. National Voter's Day:25th January (Department of Political Science)

FEBRUARY

1. Stock Verification of Departments Library and Stores
2. National Science Day : 28th Feb (All science departments)
3. World's Cancer Day : 4th Feb (Department of Zoology)
4. Mid Term Examinations (1st and 2nd week of February)

MARCH

1. Organization of Annual Prize Distribution Function
2. Online submission of examination forms to the University
3. International Women's Day : 8th March (Women Cell of College)

APRIL

1. End Semester Examination (Practical/Theory)
2. Distribution of form no.16 to staff members
3. Completion of University Practical Examinations and uploading of awards
4. IQAC meeting

5. Earth Day –22nd April (Deptt. of Geography)

MAY

1. To print and collect stationeries, prospectus, receipt books, various concession forms, and other necessary things for the forthcoming academic year.
2. Anti-Terrorist Day : 20th May (Department of Philosophy)

Annexure-'A'

Admission/Vacation/Examination schedule in respect of Govt. Private/GIA Degree Colleges/Govt. Sanskrit Colleges affiliated to HPU/SPU for the year 2024-25

Sr. No.	Particulars	Period	Days
	Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024	34 days
	Pre-admission counseling of students	03.06.2024 to 15.06.2024	
	Display of 1 st Merit list (UG 1 st year student)	16.07.2024 upto 01:00PM	
	Fee to be deposited	16.07.2024 to 19.07.2024	03 days
	Display of 2 nd Merit List	20.07.2024 up to 11:00AM	
	Fee to be deposited	20.07.2024 upto 5:00 PM	01 day
	Orientation of 1 st Year Students	22.07.2024	01 day
	Admission of UG 2 nd year & final year students on Roll On Basis	06.06.2024 to 15.07.2024	31 days
	Fee to be deposited	06.06.2024 to 19.07.2024	35 days
	Post admission counselling	20.07.2024, 22.07.2024	02 days
	Regular Teaching	23.07.2024 to 28.10.2024	79 days
		04.11.2024 to 31.12.2024	48 days
		05.02.2025 to 29.03.2025	45 days
		Remedial Classes beyond normal teaching hours (atleast 54 hours)	09 days
		Total Teaching Days	181 days
Vacation Schedule			
	Summer Vacation	18.06.2024 to 12.07.2024	25 days
	Diwali Break	29.10.2024 to 02.11.2024	05 days
	Winter Vacation	01.01.2025 to 04.02.2025	35 days
		Total Vacation Period	65 days
	Examinations	01.04.2025 to 14.05.2025	44 days
	Evaluation of answer scripts	10.04.2025 to 17.05.2025	38 days
	Results of all UG Classes	Upto 30.06.2025	

Wf
Addl. Secy. (Edu)
to the Govt. of HP

Note:- Results of all Under Graduate Classes of Academic Year 2024-25 should be declared on or before 31st July 2024 positively. Result of re-evaluation should be declared up to 7th September 2024. Supplementary Exams for the Academic Year 2023-24 may be conducted in September 2024 and result of the same be declared by October, 2024.

Teaching Faculty

Faculty Of Science

Department of Botany



Dr. Vikas Guleria
M.Sc, Ph.D

Department of Chemistry



Dr. Chandresh Kumari
M.Sc, M.Phil, B.Ed, Ph.D



Dr. Kumari Bandna
M.Sc, M.Phil, Ph.D



Lt. Pooja Kashyap
M.Sc, B.Ed, M.Phil



Ms. Anita Kumari
M.Sc(Hons), B.Ed, M.Phil

Department of Computer Science



Dr. Ankur Sharma
MCS, M.Phil, Ph.D

Department of Mathematics



Department of Physics



Sh. Sanjay Sharma
M.Sc, B.Ed, M.Phil



Dr. Shalini Sharma
M.Sc (Hons), M.Phil, Ph.D



Sh. Narender Singh
M.Sc.

Department of Zoology



Dr. Anuj Kumar Sawhney
M.Sc, M.Phil, Ph.D



Dr. Harvinder Singh
M.Sc, M.Phil, Ph.D



Ms. Vandana Sharma
M.Sc. M. Phil

Faculty Of Arts

Department of Economics



Sh. Shashi Kumar
M.A, M.Phil



Ms. Kumari Shalu
M.A, M.Phil



Dr. Mandeep Kumar
M.A, M.Phil, Ph.D

Department of Education



Dr. Shukla Rani
M.Sc, M.Ed, Ph.D

Department of English



Dr. Punam Chauhan
M.A, M.Phil, B.Ed, Ph.D



Dr. Shipra Parmar
M.A, M.Phil, Ph.D

Department of Geography



Dr. Navita Sharma
M.A, M.Phil, Ph.D



Ms. Sindhuja Sharma
M.Sc

Department of Hindi



Ms. Anita
M.A

Department of History



Ms. Shipra
M.A, B.Ed, M.Phil

Department of Music



Sh. Deepak Sharma
M.A, MBA

Department of Philosphy



Sh. Davesh Sharma
M.A

Department of Phy. education



Dr. Kuldip Singh
M.Sc, Ph.D

Department of Political Science



Lt. Prashant Rohta
M.A, M.Phil



Dr. Sandeepika
M.A , M.Phil, Ph.D



Ms. Deepika Jain
M.A, M.Phil

Department of Public Admin.



Ms. Anchala Singh
M.A, B.Ed, M.Phil

Department of Sanskrit



Sh. Sunil Dutt Sharma
M.A, B.Ed, M.Phil

Department of Sociology



Ms. Sonia Mohil
M.A, M.Phil

Department of Commerce



Dr. Veshalee Singh
M.Com, Ph.D



Dr. Mamta
M.Com, M.Phil, Ph.D



Dr. Rishi Jerath
M.Com, M.Phil, Ph.D



Dr. Shweta
M.Com, M.Phil, Ph.D

Department of BCA



Mrs. Kirti Chaturvedi
MCA



Mr. Pankaj Sharma
MCA



Mr. Jetinder Singh Kuttaal
MCA

Department of Hospitality



Mr. Vishal Mehta
B.Sc, M.A(HM)

Non Teaching Faculty



Sh. Naresh Kumar
(Supdt. Gr.I)



Sh, Sanjeev Kumar
(Supdt. Gr. II)



Sh. Hardev Singh
(JOA)



Sh. Sukhdarshan Kumar
(Comp. Instructor Cum
Office Clerk)



Sh. Ashish Kumar
(Comp. Operator)



Ms. Kannu Devi
(Clerk BCA)

Lab Staff



Sh. Gian Singh
(SLA)



Smt. Prem Devi
(LA)



Sh. Bhupinder Singh
(LA)



Sh. Puran Chand
(LA)



Sh. Baldev
(LA)



Smt. Seema Devi
(LA)

Class IV Employees



Smt. Uma Vati



Smt. Raj Kumari



Smt. Ram Dai



Smt. Sursati



Smt. Beena
Kumari



Smt. Savitri Devi



Smt. Surjeet Kaur



Smt. Parmjeet
Kaur



Smt. Manjeet Kaur



Smt. Shanti Devi



Smt. Bayasa Devi



Smt. Nirmla Devi



Sh. Surinder Pal



Sh. Maan Singh



Sh. Karam Chand



Smt. Jeet Kaur



Sh. Ramesh
Kumar



Smt. Narinder
Kaur



Smt. Lajwanti



Sh. Rakesh Kumar



Sh. Kehar Singh



Sh. Rajinder
Kumar

ABOUT THE COLLEGE

Government College Nalagarh, one of the premier co-educational institutes of Himachal Pradesh, came into being in 1973. Cradled amidst beautiful Doon Valley, it provides a picturesque view of the Shivalik Hills past Sirsa River. Serving as an entryway to HP, the college attracts students in abundance not only from Himachal but also from the domains of Punjab and Haryana. Since its inception, the prestigious institution stands tall with its promise of value oriented education in today's competitive world. Over the past fifty years of its glorious journey, this college has established a distinguished record of academic excellence and scintillating achievements in sports and other co-curricular activities.

The campus of Government College Nalagarh spreads over 30 acres of land set amidst lush green, serene and scenic surroundings of Nalagarh. The hallowed gate facing NH105 fascinates the pedestrians walking on the narrow trail along and appears to greet the students in the campus. The college is undoubtedly making exponential strides in the field of education which is implicit from the fact that it provides quality education in three streams- Arts, Science and Commerce along with postgraduate courses in Commerce, Chemistry, English, Economics and Political Science. The college runs BCA, PGDCA and BBA under self-financing scheme.

The college runs Advanced Diploma in Hospitality and Tourism under UGC sponsored Community College Scheme. The college has state-of-the-art infrastructural facilities to carry out various academic and co-curricular activities. The extensive educational infrastructure of the institution includes a well-stocked library, well-equipped laboratories, well-furnished classrooms, multipurpose hall, playground and last but not the least its very own canteen where eatables can get as sumptuous as the discussions. To safeguard a comfortable stay, the college has separate hostel facilities for boys and girls. Great care has been taken to make the hostel a home away from home.

Government College Nalagarh provides a liberal, lively and competitive environment enabling students to carve out a niche for themselves in their chosen arenas. The college offers community outreach activities like NSS, NCC, Rovers & Rangers, Women Cell, Red Ribbon Club, and Eco club to instill a sense of social responsibility among students. A college magazine "**Parbat Rekha**" is published every year providing platform for those students who have a flair for creative writing. The institution regularly organizes cultural activities to enable students from different parts of the state to interact and appreciate each other. Ample opportunity is provided for the expression of talent, personal and individual development through extra and co-curricular activities. More information about the institute can be accessed on college website <http://gdcnalagarh.com>. Government College Nalagarh is committed to providing leadership and direction for the times ahead

in every sphere of human enterprise and endeavor. Holistic development of students has been the prime objective of this institute to make students valuable assets of the nation.

The college is committed to maintain an academic environment free of sexual harassment for its students, teachers and non-teaching staff in accordance with section 4(I) of sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, Govt. College Nalagarh has an internal Women Grievances Harassment Cell to address such complaints.

VISION

The college aspires to create a holistic learning environment by raising academic potential, integrating academics with community outreach and providing access, equity and quality education for overall development of students.

Vision statement:

"Nurture attitude, knowledge and skill in individuals to ensure a vibrant society"

MISSION

- To instill scientific zeal and develop skilled human resource to meet contemporary challenges.
- To facilitate young learners with opportunities to hone their ethics & leadership potential.
- To strengthen the academic environment and enhance the quality of teaching-learning by using modern ICT tools and techniques.
- To create the best possible infrastructure for achieving excellence in education.
- To inculcate a sense of responsibility, the spirit of social service and communal harmony particularly among the students and the society in general.
- To undertake technological advancement and innovation in education and research.
- To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- Attention on capacity building of learners for national development and inculcating global competencies in them.

Mission statement:

"Incorporate values according to societal needs"



CHOICE BASED CREDIT SYSTEM (CBCS)

Government Degree College Nalagarh follows the Choice Based Credit System (CBCS) of UGC which has been approved by Executive Council of Himachal Pradesh University.

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising Core, Elective and Skill-based courses. The course can be evaluated following the Grading System, which is considered to be better than the conventional marking system. Therefore, it is necessary to introduce a uniform grading system in the entire higher education in India. This will benefit the students to move across institutions both within India and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

Outline of Choice-Based Credit System

- 1. Core Course :** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
- 2. Elective Course:** Generally, a course that can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline / subject of study or which provides an extended scope or which enables exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Discipline Specific Elective (DSE) Course : Elective courses may be offered by the main discipline / subject of study referred to as Discipline Specific Elective (to be offered by main discipline / subject of study).

Dissertation / Project Work: An elective course of 6 credits designed to acquire special / advanced knowledge, such as supplement study/support study to project work, and candidate studies such a course on his own with advisory support by a teacher / faculty member is called dissertation / project work. A Project / Dissertation work may be given in lieu of a discipline-specific elective paper.

Generic Elective Course (GEC) : An elective course chosen generally from an unrelated discipline / subject, with an intention to seek exposure to other subjects / disciplines is called a Generic Elective Course.

P.S. : A core course offered in a discipline / subject may be treated as an elective by other discipline / subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses: The Ability Enhancement (AE) Courses may be of two kinds : Ability Enhancement Compulsory Course (AECC) and Skill Enhancement Courses (SEC).

AECC courses (two) are mandatory for all disciplines. These courses are based upon the content that leads to knowledge enhancement (i) Environmental Science, (ii) English / MIL Communication.

SEC : These courses are value-based and / or skill-based and are aimed at providing hands-on-training competencies, skill, etc.



Scheme for Choice Based Credit System (CBCS) in Bachelor of Arts and Commerce

Year	Core Course (12)	Ability Enhancement Compulsory Course AECC(2)	Skill Enhancement Courses SEC(4)	Elective Course Discipline Specific Elective DSE(6)	Generic Elective (GE)	Total Credit
I	Eng-1 = 6 Credit Skt./Hindi -1 = 6 Credit DSC-1A = 6 Credit DSC-1B = 6 Credit DSC-2A = 6 Credit DSC-2B = 6 Credit Credits = 36	Environment Studies = 4 Credit Hindi - I / Eng - I / Skt. = 4 Credit Credits = 08	NIL	NIL	NIL	44
II	Eng - 2 = 6 Credit Skt./ Hindi-2 = 6 Credit DSC - 1C = 6 Credit DSC - 1D = 6 Credit DSC - 2C = 6 Credit DSC - 2D = 6 Credit Credits=36	NIL	SEC-1 =4 Credit SEC-2 =4Credit Credits = 08	NIL	NIL	44
III	NIL	NIL	SEC-3=4Credit SEC-4 =4Credit Credits = 08	DSE-1A=6Credit DSE-1B=6Credit DSE-2A=6Credit DSE-2B=6Credit Credits = 24	GE-1 6 Credit GE-2 6 Credit Credit-12	44
Total Credits in BA and B.Com Degree Courses = 44×3						132

Scheme for Choice Based Credit System (CBCS) in Bachelor of Science

Year	Core Course (12)	Ability Enhancement Compulsory Course AECC (2)	Skill Enhancement Courses SEC(4)	Elective Discipline Specific Elective DSE(6)	Total Credit
I	DSC-1A = 6Credit DSC-1B = 6Credit DSC-2A = 6Credit DSC-2B = 6Credit DSC-3A = 6Credit DSC-3B = 6 Credit Credits=36	Eng / MIL Comm. / EVS = 4 Credit Eng / MIL Comm. / EVS = 4 Credit Credits = 08	NIL	NIL	44
II	DSC - 1C = 6 Credit DSC - 1D = 6Credit DSC - 2C = 6 Credit DSC - 2D = 6 Credit DSC - 3C = 6 Credit DSC - 3D = 6 Credit Credits = 36	NIL	SEC - 1= 4 Credit SEC - 2 = 4Credit Credits = 08	NIL	44
III	NIL	NIL	SEC - 3 = 4 Credit SEC - 4 = 4 Credit Credits = 08	DSE - 1A = 6 Credit DSE - 1B = 6 Credit DSE - 2A = 6 Credit DSE - 2B = 6 Credit DSE - 3A = 6 Credit DSE - 3B = 6 Credit Credits = 36	44
Total Credits in B.Sc. Degree Courses = 44 ×3					132

Under Graduate Programme (Annual Pattern)

An Undergraduate program degree in Science may be awarded if a student completes 4 core courses in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the three disciplines of choice.

An Undergraduate program degree in Humanities / Social Sciences / Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and MIL (Hindi/Sanskrit) respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice, and two papers from the list of Generic Elective papers.

The Term '**Credit**' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why 'credit' is usually taken to mean 'credit hours'. For the purpose of credit determination, instruction is divided into three components:

LECTURES(L)- Classroom lectures of one hour duration.

TUTORIALS(T)- Special, elaborate instructions on specific topics (From Lecture) of one hour duration.

PRACTICALS (P) – Laboratory of field exercises in which the student has to do experiments or other practical work of two hour duration.

Each one of these components is considered as equal to one credit. One Lecture (L) as well as one Tutorial (T) of one hour a week is considered as one credit, whereas one Practical (P) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to L+T+P. This can be written in symbols as: $C=L+T+P$, Where, C is the credit weightage for a particular course.

Students Course wise Continuous Comprehensive Assessment (CCA) and Evaluation

All courses (Core, Compulsory, Elective, and GE courses) involve an evaluation system of **students** that has the following two components: -

(i) **Continuous Comprehensive Assessment (CCA): 30 Marks**

(ii) **End-Term Examination (ETE) : 70Marks**

Continuous Comprehensive Assessment (CCA): This would have the following components:

a) **Classroom Attendance** – Each student will have to attend a minimum of 75%

Lectures / Tutorials / Practical's. A student having less than 75% attendance will not be allowed to appear in the End-Term Examination (ETE).

Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.

Classroom Attendance Incentive : Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows: -

75%But < 80%	1 marks
80% But < 85%	2 marks
85% But < 90%	3 marks
90% But < 95%	4 marks
95%>	5 marks

- b) **Mid Term Test (MTT):** The Mid Term Test will be taken after completing at-least 40% of the syllabus and will comprise of 15 marks.
- c) **Assignment work / class test / seminar:** Students will submit assignments in the courses they are pursuing. They will also go through class tests and prepare for seminars as per the direction of the concerned teachers. This component will carry 10 marks.

ADMISSION PROCEDURE

a) Programmes Offered:

The College offers B.A., B.Sc. and B.Com. programmes affiliated to Himachal Pradesh University. The Admission under CBCS will be open for Main subjects (DSE / DSC) of English, Hindi, Sanskrit, Economics, Education, History, Music, Political Science, Philosophy, Public Administration, Sociology, Geography, Botany, Zoology, Chemistry, Physics, Mathematics, Computer Science, Physical Education and Commerce. The course structure for the candidates admitted in various faculties for session 2024-25 will be according to the CBCS structure of UGC. For details of course structure / syllabus the students are advised to visit HP University / UGC website. (See, www.hpuniv.nic.in, www.ugc.ac.in)

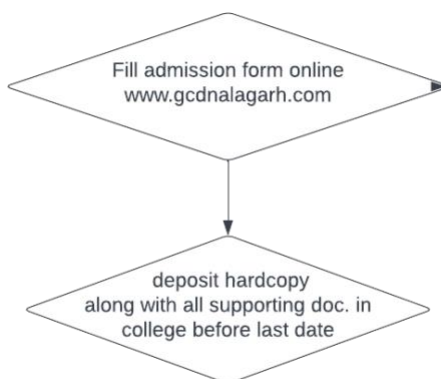
b) Admissions schedule:

The dates for the submission of the duly filled admission form for 1st year students will be **03.06.2024 to 15.07.2024**. **Preadmission counseling** of these students will be carried out from **03.06.2024 to 15.06.2024**. The 1st Merit list for UG1st year students will be displayed on **16.07.2024 upto 1.00 am** after scrutiny of these forms. Applicants are advised to check the college website (www.gcdnalagarh.com) regularly for updates and any changes in the schedule. **The fee is to be deposited through online mode from 16/07/2024 to 19/07/2024 (within 3 days)**. The **2nd Merit list** will be displayed on **20.07.2024 upto 11.00 am** and the fee for this merit to be deposited on **20.07.2024 upto 5.00 pm**. The orientation of 1st year students will be held on **22.07.2024** and regular teaching will be commencing w.e.f. **23.07.2023**.

Admission of **UG 2nd and final year students** will be given on **Roll On basis** from **06.06.2024 to 15.07.2024**. These students may deposit their fees from **06.06.2024 to 19.07.2024**. **Post admission counseling** of these students will be carried out on **20.07.2024 and 22.07.2024**. Their regular classes will also start from **23.07.2024**.

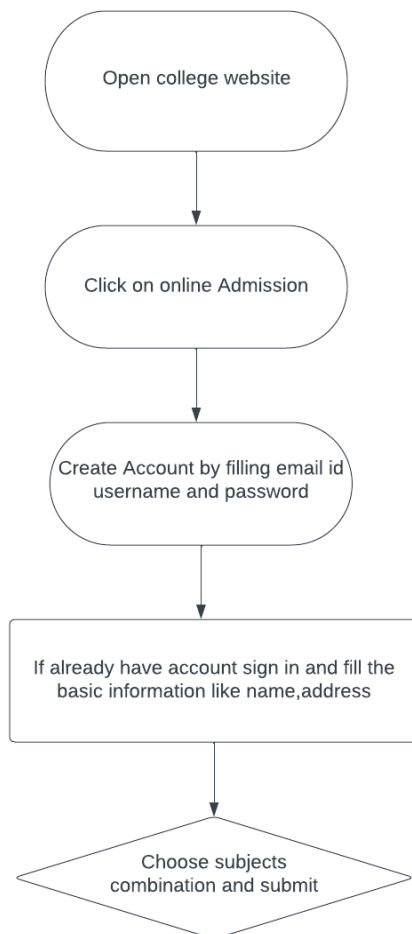
c) Instructions for students seeking admission in BA / B.Sc. / B.Com - 1stYear:

1. A student seeking admission to the first year of the degree course will be required to fill the admission form online and deposit the hard copy of the same along with the photocopies of all supporting documents in the college office before the last day of submission of the application form.



2. For all the relevant information regarding the college notification, faculty information, links are available on the college website.
3. Change of subject is allowed only with the permission of the Principal of the college. Change of faculty i.e. from Science to Arts and vice-versa is permissible only if the candidate has the required percentage of marks as specified for admission to that faculty
4. A candidate who has passed Prabhakar examination without passing 10+2 examination

shall not be eligible for admission to any course in the college.



5. Candidates are required to upload the original self-attested documents and passport size photograph.
6. The college may discontinue a course of study if adequate number of students are not available in a particular course.
7. A student admitted to the college under CBCS will have to abide by all the rules and regulations of the college as stipulated in the college prospectus/students' charter.
8. Applicants for 2nd year and 3rd year will fill up their forms offline only for Roll on Admissions

• Documents required (to be uploaded online and photocopies to be submitted along with the hard copy of the admission form)

- i. **Passport size photographs:** Two unattested recent passport size photographs which will be attested by admission committees; one for the admission form and other for library / Identity card.

- ii. **Board / University Certificates alongwith Date of Birth Certificate** : Attested copies of certificates from matriculation onwards have to be attached alongwith application form. Originals must be presented for attestation. **(Certificates to be uploaded online).**
- iii. **Character Certificate and School Leaving Certificate** : in original from the Institution last attended and Migration certificate in original (if +2 passed from other boards). **(Certificates to be uploaded online).**
- iv. **Certificate of Equivalence from the HP Board** : This certificate has to be attached if candidate has passed +2 from other Boards. **(Also to be uploaded online).**
- v. **Migration Certificate** : It has to be procured from the concerned Board other than HP Board of School Education. **(To be uploaded online).**
- vi. **Copy of Bonafide Himachali certificate** : Girls belonging to HP must attach / upload Bonafide / Himachali certificate to avail exemption in fee.

Note:-

- 1) Fresh entrants will also fill University Registration form. For this additional one copy of Matriculation and 10+2 certificates is required.
- 2) Candidates who have passed the last examination in private capacity must upload **character certificate issued by Gazetted officer / Pradhan of their Panchayat /Municipal Councilor. The character certificate should not be more than 6 months old.**
- 3) Candidates with gap year will upload a **self attested affidavit stating facts / reasons for discontinuation of studies** during that gap year.
- 4) Students applying under any reserve category (SC/ST/OBC/IRDP etc.) seat must produce the relevant certificates **(to be uploaded).**

ADMISSION GUIDELINES

- 1. Admission to the under graduate courses will be governed by CBCS regulations of HP University.
- 2. **The Roster (120 points) and Reservation for undergraduate courses shall be as per HP Govt./HP University Norms.**
- 3. Age limit for admission to BA/ B.Com / B.Sc 1st year is 23 year on 1st July, 2024 For girls it is 25 years as on 1st July, 2024. Age relaxation of three years is allowed in case of SC/ST candidates. Vice-Chancellor has the power to permit age relaxation for reasons to be recorded in writing up to a maximum of 6 months.
- 4. Parents / Guardian's signature is essential on the admission form failing which no admission will be entertained.

5. If the admission of any candidate is cancelled by the University, the college will not be responsible for it.
6. Students with a record of misconduct / indulged in ragging in previous years will not be given admission in the current session.

ELIGIBILITY

a) Eligibility criteria for admission to B.A (Pass Course):

- Candidate seeking admission to BA-1st Year must be clear cut pass at 10+2 level.
- The candidate who has passed all the five subjects including English from NOS is eligible to take admission in BA-1st Year.
- A student seeking admission in BA-1st Year with Mathematics as one of the subjects should have secured at least 45% marks in aggregate or 45% in Mathematics at 10+2 level.

b) Eligibility criteria for admission to B.Sc (Pass Course):

- Must have qualified 10+2 examination or an examination equivalent thereto of a Board/ University established by law in India with pass in four written subjects (three Science elective subjects & one English) with 45% marks.

OR

- Pre-University Science examination (two years) after 10 years schooling of an Indian University/ Board recognized by H.P. University in four written papers (one English plus three Science subjects with 45% marks).

c) Eligibility Criteria for admission to B.Com (Pass Course):

- Candidate seeking admission in B. Com-1st Year must have secured 45% Marks in 10+2 in aggregate with Mathematics / Economics as one of the compulsory subjects at 10+2 level or 45% Marks in aggregate for students from relevant vocational stream.
- The minimum percentage is 40% for those students who have passed 10+2 under the commerce group.
- In case of girl students, the minimum percentage is 33% at 10+2 level (clearcut pass).

Note:-

- A student placed under compartment in 10+2 will not be eligible to seek admission in any of the courses of Arts, Science and Commerce Streams.

- All admissions will be considered provisional unless regularized by the H.P. University and the college will assume no responsibility in case the H.P. University for reasons whatsoever does not approve the admission of the candidate.

Fees Structure for the Session 2024-25

B.A/ B. Sc / B.Com - 1st Year Students :

Fund Name	BA-1 st Year		B. Sc (Med) 1 st Year		B. Sc (Non-Med) 1 st Year		B.Com-1stYear	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Total for non- practical students	2579	1979	3299	2699	3059	2459	2759	2159
Total for IRDP/BPL students	2429	1829	3149	2549	2909	2309	2609	2009

Note:- Tuition Fee (Rs.600/- per annum) is waived off for Domicile Himachali girls and an amount to the tune of Rs. 150/- has been deducted for IRDP / BPL students in above mentioned fees. For practical subjects additional amount has to be paid as shown in below given table.

For Practical Subject (Additional Charges)	Amount
Music, Physical Education, Geography and Commerce	180/- per subject
Physics, Chemistry, Zoology and Botany	240/- per subject

BA/ B. Sc / B.Com-2nd and 3rd year students :

Fund Name	BA 2 nd & 3 rd Year		B. Sc (Med) 2 nd & 3 rd Year		B. Sc (Non-Med) 2 nd & 3 rd Year		B.Com 2ndYear		B.Com 3rdYear	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Total for non-Practical students	2239	1639	2959	2359	2719	2119	2779	2179	2239	1639

Note:- Tuition Fee (Rs.600/- per annum) is waived off for Domicile Himachali girls as shown in above mentioned table. For practical subjects additional amount has to be paid as shown in below given table.

For Practical Subject (Additional Charges)	Amount
Music, Physical Education, Geography and Commerce	180/- per subject
Physics, Chemistry, Zoology and Botany	240/- per subject

Note: online admission management fee (Prospectus Fee) of Rs.50/- has to be paid while filling online form.

Hostel Funds / Fee (Annual)

<u>Non refundable</u>	Admission fees	10
	Seat Rent	360
	Utensil Fund	300
	Identity Card	15
	Electricity Charges	2000
	Water Charges	300
	Maintenance Charges	600
	Medical Common Room Charges	180
	Sweeper Charges	1500
<u>Security</u>	Hostel (subject to the adjustment of excess bill of water & electricity if any)	1500
<u>Refundable</u>	Mess security (may be adjusted in the last month mess bill)	1000
	Total Charges	7765

Combination Code for Various Courses

Combination Code for B.Sc. 1st Year

Stream Code	Subject -1	Subject-2	Subject-3
BOT-101	Botany	Zoology	Chemistry
ZOOL-102	Zoology	Botany	Chemistry
CHEM-103	Chemistry	Zoology	Botany
CHEM-104	Chemistry	Physics	Mathematics
PHY-105	Physics	Chemistry	Mathematics
MATH-106	Mathematics	Physics	Chemistry
MATH-107	Mathematics	Physics	Computer Science
PHY-108	Physics	Mathematics	Computer Science
BPS - 101	Computer Science	Physics	Mathematics

Combination Code for BA 1st Year and B.Com 1st Year

STREAM	2023-2024	SUBJECT-1	SUBJECT-2
B.Com	BCOM1001	FINANCIAL ACCOUNTING	BUSINESS ORGANIZATION AND MANAGEMENT
BA	ECON-101	ECONOMICS	GEOGRAPHY
BA	ECON-102	ECONOMICS	MATHEMATICS
BA	ECON-103	ECONOMICS	PUBLIC ADMINISTRATION

BA	ECON-104	ECONOMICS	POLITICAL SCIENCE
BA	EDUC-101	EDUCATION	ENGLISH
BA	EDUC-103	EDUCATION	PUBLIC ADMINISTRATION
BA	EDUC-105	EDUCATION	PHILOSOPHY
BA	ENGL-101	ENGLISH	PHYSICAL EDUCATION
BA	ENGL-102	ENGLISH	PUBLIC ADMINISTRATION
BA	ENGL-105	ENGLISH	PHILOSOPHY
BA	GEOG-103	GEOGRAPHY	HISTORY
BA	HIND-101	HINDI	HISTORY
BA	HIND-103	HINDI	MUSIC
BA	HIND-105	HINDI	EDUCATION
BA	HIND-106	HINDI	POLITICAL SCIENCE
BA	HIST-101	HISTORY	GEOGRAPHY
BA	HIST-102	HISTORY	PHILOSOPHY
BA	HIST-104	HISTORY	EDUCATION
BA	HIST-124	HISTORY	ENGLISH
BA	MUSC-104	MUSIC	HINDI
BA	PADM-101	PUBLIC ADMIN.	SANSKRIT
BA	PADM-102	PUBLIC ADMIN.	ENGLISH
BA	PADM-103	PUBLIC ADMIN.	ECONOMICS
BA	PADM-104	PUBLIC ADMIN.	PHYSICAL EDUCATION
BA	PADM-105	PUBLIC ADMIN.	HINDI
BA	PEDU-102	PHYSICAL.EDU	PUBLIC ADMINISTRATION
BA	PEDU-103	PHYSICAL.EDU	SOCIOLOGY
BA	PEDU-104	PHYSICAL.EDU	PHILOSOPHY
BA	PHIL-105	PHILOSOPHY	PUBLIC ADMINISTRATION
BA	POLS-101	POLITICAL SCIENCE	HISTORY
BA	POLS-102	POLITICAL SCIENCE	GEOGRAPHY
BA	POLS-103	POLITICAL SCIENCE	ECONOMICS
BA	POLS-104	POLITICAL SCIENCE	ENGLISH
BA	POLS-105	POLITICAL SCIENCE	SOCIOLOGY
BA	SKT-101	SANSKRIT	PUBLIC ADMINISTRATION
BA	SKT-102	SANSKRIT	SOCIOLOGY
BA	SKT-105	SANSKRIT	PHYSICAL EDUCATION
BA	SOC-102	SOCIOLOGY	HINDI
BA	SOC-105	SOCIOLOGY	PUBLIC ADMINISTRATION

Note:- The students are advised to select their DSC-1 subject carefully since the SEC course to be studied in 2nd and 3rd Year will be as per the DSC-1 subject chosen by the student. No change of DSC-1 is allowed at a later stage.

Admission Committees for Academic Session 2024-25 (Admission Committee Timings : 10.30 am to 2.30pm)

Dean of Students Welfare	:	Sh. Shashi Kumar
Dean(Arts)	:	Dr. Kuldip Singh
Dean (Science)	:	Dr. Anuj Kumar Sawhney
Dean (Commerce)	:	Dr. Veshalee Singh

Counselling / Awareness / Scrutiny Committee:

1. Sh. Shashi Kumar, Member
2. Dr. Kuldip Singh, Member
3. Dr. Anuj Sawhney, Member
4. Dr. Veshalee Singh, Member

Faculty of Arts:

I. BA with Economics, Geography, Public- Administration, Philosophy, Sanskrit

(Room No. 1: Arts Block)

1. Dr. Navita Sharma, Convener
2. Ms. Anchala Singh, Member
3. Ms. Kumari Shalu, Member
4. Sh. Davesh Sharma, Member
5. Sh. Sunil Kumar, Member
6. Sh. Puran Chand, LA

II. BA with Education, English, Hindi, History

(Room No. 2 : Arts Block)

1. Ms. Shipra (History), Convener
2. Dr. Punam Chauhan, Member
3. Dr. Harvinder Singh, Member
4. Ms. Anita Kumari (Hindi), Member
5. Dr. Shukla Rani, Member
6. Ms. Raj Kumari

III. BA with Music, Physical Education, Political Science, Sociology

(Room No. 03: Arts Block)

1. Dr. Ankur Sharma, Convener
2. Sh. Deepak Sharma, Member

3. Sh. Prashant Rohta, Member
4. Ms. Sandeepika. Member
5. Ms. Sonia Mohil, Member
6. Sh. Bhupinder, LA

Faculty of Commerce:

(Room No. 01: RUSA Block)

1. Dr. Naresh Kumar, Convener
2. Ms. Anita (Chem.),Member
3. Ms. Vandana Sharma, Member
4. Dr. Mamta, Member
5. Dr. Shweta, Member
6. Ms. Uma Vati

Faculty of Science:

I B.Sc. with Botany, Zoology & Chemistry

(Room No. 4: Science Block)

1. Sanjay Sharma, Convener
2. Dr. Kumari Bandana, Member
3. Lt. Pooja Kashyap, Member
4. Ms. Chandresh Kumari, Member
5. Ms. Sindhuja, Member
6. Ms Prem Dei, LA

II B.Sc. with Mathematics and Physics / Physical Sciences

(Room No. 1: Science Block)

1. Dr. Jaswant Singh, Convener
2. Dr. Shalini Sharma, Member
3. Dr. Vikas Guleria, Member
4. Sh. Narender Singh, member
5. Ms. Seema, LA
6. Ms. Nirmala

Committees for the Session 2024-25

1. College Advisory & CSCA Committee:

Sh. Shashi Kumar, Convener
Dr. Kuldeep Singh, Member
Dr. Anuj Sawhney, Member
Dr. Veshalee Singh, Member
Ms. Shipra (History), Member

2. Discipline Committee:

Dr. Kuldeep Singh, Convener
Ms. Shipra (History), Member
Dr. Punam Chauhan, Member
Dr. Vikas Guleria, Member
Lt. Pooja Kashyap, Member
Dr. Naresh, Member
Dr. Harvinder Singh, Member
Ms. Anita (Chem), Member
Sh. Prashant Rohta, Member
Ms. Kumari Shalu, Member
Sh. Sunil, Member
Sh. Mandeep, Member
Ms. Deepika, Member
Sh. Naresh (Supd. Gr I) Member
Sh. Hardev Singh, Member

3. Prospectus & Student's Charter Committee:

Dr. Anuj Sawhney, Convener
Dr. Shipra Parmar, Member
Dr. Naresh Kumar, Member
Lt. Pooja Kashyap, Member
Ms. Sonia Mohil, Member
Dr. Mamta, Member
Dr. Rishi Jerath, Member
Sh. Jetinder, Member

4. Mid-Term Exam Conduct Committee:

Dr. Vikas Guleria, Convener
Dr. Kumari Bandna, Member
Ms. Anchala Singh, Member
Dr. Shweta, Member
Ms. Anita (Hindi), Member

Sh. Mandeep Kumar, Member

5. Library Committee:

Ms. Shipra (History), Convener
Dr. Shipra Parmar, Member
Dr. Navita Sharma, Member
Lt. Pooja Kashyap, Member
Sh. Narender Singh, Member
Dr. Shweta, Member
Ms. Bimla (Librarian), Member

6. Internal Quality Assurance Cell (IQAC) / NAAC Committee:

Dr. Anuj Sawhney, Coordinator
Dr. Jaswant Singh, Member
Dr. Vikas Guleria, Member
Dr. Navita Sharma, Member
Dr. Ankur Sharma, Member
Sh. Satwinder Singh, Ext. Member
Sh. Ravindra Thakur (Advocate), Ext. Member
President and Secretary CSCA for 2024-25, Student Member

7. Grants:

a) UGC Affairs:

Dr. Anuj Sawhney, Convener
Dr. Harvinder Singh, Member

b) PM – Usha Committee:

Dr. Anuj Sawhney, Coordinator
Dr. Shipra Parmar, Member
Dr. Jaswant Singh, Member
Dr. Vikas Guleria, Member
Dr. Naresh, Member
Dr. Ankur Sharma, Member
Sh. Sanjeev Sharma (Gr.II), Member

8. General Purchase Committee:

Sh. Shashi Kumar, Convener
Ms. Shipra (History), Member
Sh. Sanjay Sharma, Member

Ms. Vandana Sharma, Member
Dr. Shukla Rani, Member
Sh. Sanjeev (Supd. Gr. II)
Sh. Baldev (Store Incharge)

9 Bus Pass & Other Form & Attestation Committee

Dr. Kuldip Singh, Convener
Dr. Shalini Sharma, Member
Dr. Naresh Kumar, Member
Ms. Anita (Chemistry), Member
Ms. Anchala Singh, Member
Sh. Narender Singh, Member
Sh. Prashant Rohta, Member
Dr. Shukla Rani, Member
Ms. Anita (Hindi), Member
Sh. Sunil Kumar, Member
Sh. Mandeep Kumar, Member
Ms. Deepika, Member

10 Campus Beautification Committee

Dr. Mamta, Convener
Sh. Narender Singh, Member
Ms. Kumari Shalu, Member
Ms. Sindhuja Sharma, Member
Ms. Sandeepika, Member
Ms. Deepika, Member

11 Clubs

a) Red Ribbon Club:

Ms. Vandana Sharma, Convener
Ms. Sindhuja Sharma, Member

b) Road Safety Club :

Sh. Sanjay Sharma, Convener
Dr. Punam Chauhan, Member
Ms. Anchala Singh, Member
Ms. Chandresh Kumari, Member

c) Eco Club:

Ms. Anita (Chem.), Convener
Dr. Shweta, Member

d) Entrepreneurship Club :

Dr. Rishi Jerath, Convener

Ms. Kumari Shalu, Member

e) Literary Club:

Dr. Shipra Parmar, Convener
Sh. Davesh Sharma, Member

f) Electoral Literacy Club :

Dr. Naresh Kumar, Convener
Sh. Prashant Rohta, Member

g) Energy Club :

Dr. Shalini Sharma, Convener
Ms. Chandresh Kumari, Member

12 College Development and Maintenance Committee:

a) Hygiene and Sanitation:

Sh. Shashi Kumar, Convener
Dr. Shalini Sharma, Member
Ms. Vandana Sharma, Member
Sh. Narender Singh, Member
Ms. Sonia Mohil, Member
Dr. Shweta, Member
Sh. Mandeep, Member
Sh. Naresh Kumar, (Supd. Gr. I)

b) Electricity Furniture, Fixture and Property

Dr. Jaswant Singh, Convener
Dr. Punam Chauhan, Member
Sh. Deepak Sharma, Member
Sh. Prashant Rohta, Member
Sh. Sunil, Member
Sh. Hardev Singh, Member

13 Property & Assets / Building / Campus Maintenance Committee

Sh. Shashi Kumar, Convener
Dr. Kuldip Singh, Member
Ms. Veshalee Singh, Member
Dr. Naresh, Convener
Dr. Harvinder Singh, Member
Sh. Mandeep Kumar, Member
Sh. Sanjeev Kumar (Supd. Gr. II)

Sh. Hardev Singh, Member
Ms. Kannu Devi

14 Career Counseling and Placement Cell:

Dr. Veshalee Singh, Convener
Dr. Ankur Sharma, Member
Dr. Vikas Guleria, Member
Dr. Harvinder Singh, Member
Sh. Deepak Sharma, Member
Dr. Rishi Jerath, Member
Ms. Deeksha, Member

15. Cultural Committee for Youth Festival Committee:

GROUP-I (Literary Events / Quiz)

Dr. Punam Chauhan, Convener
Ms. Anita (Hindi), Member
Dr. Rishi Jerath, Member
Ms. Chandresh Kumari, Member
Ms. Sandeepika, Member

GROUP-II (Classical / Vocal)

Sh. Deepak Sharma, Convener
Ms. Kumari Shalu, Member
Sh. Davesh Sharma, Member
Ms. Sindhuja Sharma, Member

GROUP-III (Folk Dance)

Dr. Mamta, Convener
Dr. Shukla Rani, Member
Ms. Sindhuja Sharma, Member

GROUP-IV (Theatre)

Sh. Deepak Sharma, Member
Dr. Shukla Rani, Member
Sh. Davesh Sharma, Member

16. Press / Media Coverage and Photography Committee:

Dr. Harvinder Singh Convener
Sh. Deepak Sharma, Member
Ms. Anita (Hindi), Member
Sh. Sunil Kumar, Member

17. Hostel Committee :

Dr. Kumari Bandna, Convener
Ms. Kumari Shalu, Member
Dr. Rishi Jerath, Member
Sh. Jetinder Singh, Member

18. SPARSH (Sensitization, Prevention & Redressal of Sexual Harassment) Committee & Counseling Cell for Adolescent:

Dr. Veshalee Singh, Convener
Ms. Anita (Chemistry), Member
Ms. Vandana Sharma, Member
Sh. Narender Singh, Member
Sh. Mandeep Kumar, Member
Sh. Naresh (Supd. Gr. I) Member
Ms. Pankaj Vashisht, Ext. Member
Ms Suman, MA (English), Student Member

19. Time Table Committee :

Dr. Jaswant Singh, Convener
Dr. Ankur Sharma, Member
Dr. Kumari Bandna, Member
Dr. Navita Sharma, Member
Ms. Sonia Mohil, Member
Dr. Rishi Jerath, Member

20. College Magazine Committee :

Dr. Shipra Parmar
Chief Editor
Deepika
Editor (Chronicle)
Dr. Harvinder Singh,
Editor (Science)
Dr. Ankur Sharma,
Editor (Computer)
Dr. Mamta
Editor (Planning)
Ms. Anchala Singh,
Editor (Pahari)
Dr. Punam Chauhan (English)
Editor (English)
Ms. Anita (Hindi)
Editor (Hindi)

21. Scholarship Student's Aid /Fee Concession Committee:

Sh. Sanjay Sharma, Convener
Ms. Anita (Chemistry), Member
Dr. Ankur Sharma, Member
Dr. Mamta, Member
Dr. Shweta, Member
Sh. Pankaj Sharma, Member
Ms. Kirti, Member
Sh. Kishore, Member
Sh. Ashish Kumar, Member

22. Disaster Management Committee

Dr. Navita Sharma, Convener
Ms. Vandana Sharma, Member
Sh. Prashant Rohta, Member
Dr. Shukla Rani, Member
Ms. Sindhuja Sharma, Member
Ms. Chandresh Kumari, Member

23. Records, Information Management and RTI Committee :

Sh. Shashi Kumar, Convener
Dr. Jaswant Singh, Member
Sh. Naresh Kumar (Supd. Gr.– I)
Sh. Sanjeev Kumar (Supd.Gr.II)
Ms. Kannu

24. First Aid Committee :

Dr. Shalini Sharma, Convener
Dr. Kumari Bandna, Member
Sh. Davesh Sharma, Member
Ms. Sandeepika, Member

25. Website / E-Content / Online admission /Management Committee:

Dr. Ankur Sharma, Convener
Sh. Pankaj Sharma, Member
Ms. Kirti Chaturvedi, Member
Sh. Jatinder Singh, Member
Sh. Ashish Kumar, Member

26. House Allotment Committee :

Sh. Sanjay Sharma, Convener
Dr. Kumari Bandna, Member
Dr. Naresh Kumar, Member
Ms. Sonia Mohil, Member
Sh. Sanjeev Sharma, (SupdGrII)

27. OSA (Executive Body) :

Sh. Satwinder Singh, President
Dr. Harvinder Singh, Secretary

28. Sports Committee :

Dr. Kuldip Singh, Convener
Ms. Anita (Chemistry), Member
Sh. Davesh Sharma, Member
Sh. Sunil, Member

29. College Canteen Committee / Refreshment Committee :

Dr. Veshalee Singh, Convener
Sh. Sanjay Sharma, Member
Dr. Navita Sharma, Member
Dr. Sonia Mohil, Member
Ms. Anchala Singh, Member
Dr. Deepak Sharma, Member
Ms. Kumari Shalu, Member
Sh. Davesh Sharma, Member
Ms. Sindhuja Sharma, Member
Ms. Chandresh Kumari, Member

30 Research Guidance and Innovation Committee :

Dr. Jaswant Singh, Convener
Dr. Shipra Parmar, Member
Dr. Shalini Sharma, Member
Dr. Kumari Bandana, Member
Sh. Mandeep Kumar, Member

31 Institution Incubation Centre :

Dr. Naresh Kumar, Convener
Dr. Harvinder Singh, Member
Dr. Rishi Jerath, Member
Ms. Anchala Singh, Member

Ms. Kumari Shallu Sahota, Member

32 Faculty and Student Empowerment

Committee :

Dr. Kuldip Singh, Convener
Dr. Punam Chauhan, Member
Ms. Pooja Kashyap, Member
Ms. Sonia Mohil, Member
Sh. Davesh Sharma, Member

33 Academic and Co-curricular Activities

Committee :

Dr. Vikas Guleria, Convener
Dr. Deepak Sharma, Member
Sh. Prashant Rohta, Member
Ms. Shukla Rani, Member
Ms. Sindhuja Sharma, Member

34 New Initiative Committee :

Ms. Shipra (History), Convener
Dr. Ankur Sharma, Member
Dr. Navita Sharma, Member
Ms. Vandana Sharma, Member
Sh. Narender Singh, Member

Sports Club Incharges

Game	Men	Women
1. Basketball	Dr. Shashi Kumar	Ms. Sindhuja Sharma
2. Athletics	Dr. Naresh Kumar	Dr. Shweta Sharma
3. Handball	Sh. Davesh Sharma	Ms. Vandana Sharma
4. Judo	Sh. Narender Singh	Ms. Chandresh Kumari
5. Boxing	Sh. Sanjay Sharma	Dr. Punam Chauhan
6. Kho-Kho	Dr. Jaswant Singh	Dr. Shukla Rani
7. Kabaddi	Dr. Harvinder Singh	Ms. Anita (Chemistry)
8. Taekwondo	Dr. Deepak Sharma	Dr. Shalini Sharma
9. Table Tennis	Dr. Ankur Sharma	Ms. Anchala Singh
10. Hockey	Dr. Anuj Sawhney	Lt. Pooja Kashyap
11. Badminton	Dr. Vikas Guleria	Ms. Anita Kumari (Hindi)
12. Weight Lifting	Dr. Rishi Jerath	Ms. Sonia Mohil
13. Wrestling	Sh. Davesh Sharma	Ms. Kumari Shalu
14. Volleyball	Sh. Sanjay Sharma	Dr. Veshalee Singh
15. Shooting	Dr. Deepak Sharma	Ms. Sindhuja Sharma
16. Cross Country	Sh. Prashant Rohta	Dr. Mamta
17. Chess	Sh. Prashant Rohta	Dr. Shipra Parmar
18. Wushu	Sh. Narender Singh	Dr. Kumari Bandna
19. Cricket	Dr. Rishi Jerath	Dr. Shukla Rani
20. Football	Dr. Jaswant Singh	Dr. Navita Sharma

Various Assignments

Hostel Wardens

- i. Sh. Jetinder Singh : Boys Hostel
- ii. Ms. Kumari Shalu : Girls Hostel

NCC

- i. Lt. Pooja Kashyap : Girls Unit
- ii. Lt. Prashant Rohta : Boys Unit

NSS

- i. Dr. Shukla Rani (Incharge)

Rovers and Rangers

- i. Sh. Davesh Sharma (Incharge)
- ii. Ms. Sindhuja Sharma (Incharge)

Bursar :

- i. Dr. Naresh Kumar

IGNOU

- i. Dr. Harvinder Singh : Coordinator
- ii. Dr. Naresh : Assistant Coordinator

Department of BCA & PGDCA

- i. Dr. Shalini Sharma : Coordinator

Department of BBA

- i. Sh. Shashi Kumar : Coordinator

Community College

- i. Dr. Kuldip Singh : Coordinator

Higher Education Society & AISHE

- i. Dr. Shipra Parmar, Incharge

Nodal Officer Employability :

Shipra Parmar

Department wise list of faculty members with their contact numbers :

Name	Contact No.	Name	Contact No.
Chemistry		Sanskrit	
Dr. Kumari Bandna	8418025997	Sh. Sunil Sharma	9805194222
Ms. Pooja Kashyap	9418819396	Political Science	
Ms. Anita	9459094746	Sh. Prashant Rohta	9888822173
Ms. Chandresh	8350994298	Ms. Deepika Jain	9816209145
Mathematics		Ms. Sandeepika	9414200329
Dr. Jaswant Singh	9816619645	Economics	
Dr. Naresh Kumar	9816419397	Sh. Shashi Kumar	8629867001
Physics		Ms. Kumari Shalu	8263013612
Sh. Sanjay Sharma	9418173032	Dr. Mandeep Kumar	9459789111
Dr. Shalini Sharma	9418045766	History	
Sh. Narender Singh	9882700026	Ms. Shipra	9816619017
Computer IT		Geography	
Dr. Ankur Sharma	9418039795	Dr. Navita Sharma	9305791043
Zoology		Ms. Sindhuja Sharma	8628902236
Dr. Anuj Sawhney	9418497732	Public Administration	
Dr. Harvinder Singh	8219956401	Ms. Anchala Singh	9816020055
Ms Vandana Sharma	9418024179	Physical Education	
Botany		Dr. Kuldip Singh	9418158784
Dr. Vikas Guleria	9418083357	Music	
Commerce		Sh. Deepak Sharma	8146690051
Dr. Veshalee Singh	9418115296	Education	
Dr. Mamta	8628965366	Dr. Sukla Rani	8219738267
Dr. Rishi Jerath	9816676644	Philosophy	
Dr. Shweta	8528525604	Mr. Davesh Sharma	7876201125
English		Sociology	
Dr. Shipra Parmar	9418485860	Ms. Sonia Mohil	8219800951
Dr. Punam Chauhan	9816044773		
Hindi			
Ms. Anita Kumari	6283850062		

Co-Curricular activities and Facilities available

National Cadet Corps (NCC)

The National Cadet Corps is statutory organization functioning under the Ministry of Defense, Government of India. Over the last six decades, the corps has evolved itself into the biggest uniform youth organization in the world crossing all boundaries of caste, creed, sex and society symbolizing state motto of **“Unity and Discipline”**. The corps aims in developing qualities of leadership, character building and good citizenship amongst the youth of our country.

For overall development of students and to inculcate qualities by virtue of which they can face life in a better way, one NCC unit for Boys and one for Girls is functioning under 1 HP NCC BN Solan in the College. Besides all NCC activities, the unit helps in spreading the message of anti - ragging in formal and informal meetings. All regular students can join NCC by filling out the enrolment form which can be obtained from the NCC offices. As NCC cadets, they can obtain 'BEE and CEE certificates. Apart from weightage given to NCC for admission in post-graduate courses, there are many other benefits in joining NCC.

National Service Scheme (NSS)

National Service Scheme is a lifeline of any educational institution. It inculcates the spirit of voluntary work among the students and teachers through sustained community interaction. It brings academic institutions closer to the society. In fact, the motto of NSS is **“Not Me but You”**. It stands for ideas:

- i) To forget and surrender the self and,
- ii) To render selfless service to the entire nation.

NSS teaches students to become socially aware and play a constructive role in society. Enrolment in NSS will be on selective basis. NSS volunteers get weightage for admission in PG courses.

Rovers and Rangers

The College is affiliated to the state association of Rovers and Rangers. Boys and girls are enrolled every year as Rovers and Rangers. The students are trained to serve community, society and humanity. **“Love, Unity and International Brotherhood”** is the main motto of Rovers and Rangers.

Sports

College life would be indeed lifeless without sports activities, hence the college calendar gives great importance to various activities in sports. We have the proud privilege of representing the university and state in many national and zonal level sports competitions. College participates in various sports activities held by the University like Athletics, Badminton, Boxing, Cricket, Judo, Kabaddi, Table Tennis, Volleyball, Weightlifting and Wrestling etc. The College also has a fitness center. The Annual Athletic meet is organized by the Department of Sports every year with full colors. The students can join the game of their interest by appearing in trials conducted by the department of Physical Education.

College Magazine

The college publishes its Magazine “**Parbat Rekha**” annually which provides forum for the students with flair for writing. It gives vent to their thoughts and perceptions.

College Library

Library is an integral part of any educational institution. There are over 18,000 books in the college library, of diverse subjects. In addition to this, there is a regular subscription of various newspapers (Hindi and English) and magazines and journals for the benefit of students and teachers. Internet facility has also been provided to students in the library. This facility is free of cost and helps students to upgrade their knowledge. The college is connected with INFLIBNET (Information and Library Network Centre) having access to e-resource including e-journals and e-books. Library is having a Book Bank facility. Through this facility a student can get a book by paying cost of book +20% and can keep the book till end of the particular session. Entire amount will be refunded while returning the book. In case of loss/damage of book security money will be forfeited.

Career Guidance and Job Placement Cell

It helps students in providing the information for the selection of career and job placement through various government and private agencies, and to arrange the lectures by the experts and concerned officials for selection of better and stable career.

Scholarships / Fee Concession

Students are given various types of scholarships on the norms set by the Government and University for low income group students like SC, ST and IRDP. Fee concession for siblings is available. No tuition fee is charged from Bonafide Himachali girls provided they produce attested photocopy of Bonafide certificate.

College Students Central Association (CSCA)

College Students Central Association is formed every year in the beginning of the session aiming at the true aim of education i.e. holistic and integrated development of individuals, and converting them into national asset. The members of this body are chosen as per norms laid down by the H.P. University, on a date approved and notified by the HP University. The CSCA enables the participation of students in the decision making for running the

college. The CSCA is composed of The Principal, five teachers nominated by Principal, four student office bearers, and class representatives.

Parents Teachers Association (PTA)

To encourage community participation in education a Parents– Teachers Association was established in 2004-05. PTA has emerged as a bridge to solve the issues and the problems of students and teachers in the field of education. The election for the Executive Committee of PTA is held in the month of July. In addition, parents are always welcome to visit the College and inquire about the progress of their wards. They are further advised to attend the meetings of PTA as and when it would be held for which an advance notice is displayed on the College Notice Board

Clubs and Societies

Different Clubs like Road Safety Club, Eco Club, Red Ribbon Club concerning environmental, health and social issues are functional in the College and different subject societies as well as Energy club, will also be constituted during the coming session. Students are advised to enroll themselves in at least one such Club/Society.

Youth Red Cross

Red Cross is an International voluntary organization engaged in various humanitarian activities. The state Branch of the Indian Red Cross has been devoting itself for the welfare of needy, sick and vulnerable people of the state. The society is implementing the Disaster Management Programme in the state. Youth Red Cross is part of Red Cross Society and represent the college unit. The member shall pledge themselves to carry out the fourfold programme of personal health, service to others, international friendliness of Red Cross Movement.

IQAC Cell

IQAC Cell has been setup in the college to monitor internal quality of the college important decisions relating to the betterment of the college as well as for all round development of the students are taken by IQAC.

Indira Gandhi National Open University

The IGNOU Study Center is functioning the institution since 2009. The center caters to the higher educational needs of those students who cannot pursue their study in the college as regular students. IGNOU is offering more than 340 Programmes with the help of its various Study Centres. In this center, at present, IGNOU is offering the following courses

1. Bachelor Preparatory Programme (BPP)
2. Bachelor of Arts (BA) / Commerce/Tourism
3. Master of Arts – Hindi / English / Pol. Science / History / Public Administration
4. One Year Post Graduate Diplomas in Various Streams
5. Six Month Certificate Courses in Various Streams

Students can pursue its programmes while doing their regular degree from any other University. The detail information regarding Admission/ Examination can be obtained from the Coordinator of IGNOU Center.

Community College

Government College Nalagarh has the privilege of being chosen to host a Community College being run by Ministry of Human Resource Development. Community College serves multiple needs like career oriented education and providing employable and certifiable skills with necessary general education to Senior Secondary School pass outs not willing to join existing higher education system. At present, Community College Nalagarh is offering an Advanced Diploma Course in Hospitality and Tourism. Students are advised to propagate the message of Community College in their neighborhood so that the benefit of this scheme reaches the large section of society.

BBA, BCA and PGDCA

College is also offering BBA, BCA and PGDCA courses on self-financing basis. These courses have been started, keeping in view the demand for trained students in computer applications in private as well as public/govt. sectors. Admission to these courses is also on merit basis.

Hostels

The College has hostels for boys as well as girls. The capacity of Boys hostels is 99 beds and that of Girls hostel is 108 beds. The students who apply for hostel accommodation must adhere to the following rules and instructions:-

1. A student can apply for hostel accommodation, after he/she is admitted in college.
2. Admission forms for hostel accommodation are available in the college office.
3. Students will be admitted to the hostel on first come first serve basis.
4. The recommendation of Warden is necessary for admission to the hostel.
5. The room will be allotted on a due date by the authorities.
6. The general discipline requirement of the college shall be applicable to boarders as well.
7. Any other rules and regulations as may be deemed necessary by the Principal according to the circumstances are to be observed by the resident scholars/boarders.
8. Hostel students will not indulge in any act that may come under the definition of ragging.
9. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the Warden.
10. Fresh admission to the hostel will have to be sought in every academic year.
11. Every boarder shall have to abide by time-schedule as laid down from time to time.
12. No guest can stay in the hostel without prior permission of the Warden.

Old Students Association

The purpose of this association is to bring together old students on a common platform. It has a formal structure with elected office bearers and its annual meeting is held in the

College. As large number of its members are from adjoining areas and they volunteer their contributions to ensure quality education in the Institution.

Equal Opportunity cell

This cell is functional in the College to oversee the effective implementation of policies and programs for disadvantaged groups. It aims to provide guidance and counseling with respect to academic, financial, social and other matters.

STUDENT CHARTER

The students are important stakeholders in any educational institution. The Students' Charter as adopted by IQAC of the college is a document that defines and confers rights, responsibilities and privileges of the students with a view to achieve holistic growth.

A) Responsibilities of the institution towards the students: Govt. Degree College, Nalagarh is committed to fulfil the following needs of its pupils:

- ✚ Healthy atmosphere for their academic, individual and collective growth and development.
- ✚ Creating awareness about the value and purpose of education as upheld in the vision, goals, programmes of study, instructional methodology and various co-curricular as outlined in the Annual Calendar of Activities.
- ✚ To provide free access to the students to every kind of information about college/university statutes ordinances, acts, regulations, policies, procedure and curriculum.
- ✚ To inculcate amongst the students the values of social responsibility, religious and cultural tolerance and other values of human and national importance as per the Constitution of India and the vision document of the University Grants commission.
- ✚ To adopt a student centric approach in teaching – learning methodology.
- ✚ To develop the competence of the students at different levels, especially with regard to:
 - a) Linguistic competence, b) Logical and Analytical ability, c) scientific temperament and d) entrepreneurship.
- ✚ To provide support and guidance to the students through continuous mentoring viz. regular tutorials, remedial course and career counseling.
- ✚ To provide the students adequate exposure to the teaching –learning methodology through conventional and smart Classrooms.

- ✚ To receive constant feedback from the students and other stakeholders like the Parents'-Teachers' Association, the Old Students' Association for improving and strengthening the activities of the institution and to act upon the same in an empathic and pragmatic manner.

B) Responsibilities of the students towards the Institution:

All students of the college are expected to observe the following guidelines in the larger interest of the institution:

- ✚ To understand, appreciate and follow the vision and goals of the institution.
- ✚ To have clear and adequate knowledge of various programmes of study, admission policy, programme completion requirements, assessment mechanism and other students services of the college.
- ✚ To undertake regular and intense study of their course material.
- ✚ To adhere to the general norms of the institution with regard to the course of study time schedule as per ordinance/rules/acts of HP Government or HP University /UGC as framed and implemented from time to time.
- ✚ To abide by the decision of the college administration in case any grievance, individual or pertaining to more than one student/group and to help the college administration.
- ✚ To make optimum use of learning resources available in the college and to participate actively in academically enriching programmes such as seminars, workshops debates etc.
- ✚ To provide neutral feedback on the quality of teaching and various other activities undertaken by the college, both in a formal as well as informal way, whenever they are asked for the same.
- ✚ To contribute to the enrichment of institutional life of the college through their engagement in all the student related activities of the institution as outlined in Part A of Students' Charter.
- ✚ Not to indulge in acts of Ragging or to make use of any kind of intoxicants in and around the institution.
- ✚ Not to shout slogans, damage college property, deface walls or desks, spit or spread litter in the campus, or indulge in other acts of violence which tend to disrupt academic and general atmosphere of the college and amount to unlawful or criminal acts.
- ✚ To follow the moral and constitutional values as enshrined in our multi-dimensional culture, the Constitution of India including respect for diversity of ideas/thinking.

Inculcation of inclusive culture without any preconceived notions of caste, creed or religion.

Important University / College Rules for Strict Compliance

- a) Students are directed to switch off their mobile phones as and when they enter class rooms. Playing music and songs on mobile phones that is likely to create disturbance is strictly prohibited. Student found indulging in such practices shall be penalized.
- b) Use of Tobacco products is banned under COPTA2003 (Cigarette & other Tobacco Products Act, 2003). If someone is found using these products, he/she will be penalized under the Act.
- c) Ragging in any form inside the campus or on approach road (s) leading to College campus is a crime and will lead to heavy fines and even expulsion or other actions as recommended by Govt. of India. Each and every student will have to give undertaking (given in prospectus) not to indulge in ragging of any kind.
- d) Crowding / standing in corridors causes disturbance in classes, hence students are advised to not to do the same.
- e) Only those functions can be held in College campus (premises and ground) which are organized or allowed by the college authorities. Such function must be completed in definite time frame for which permission is granted.
- f) Pasting of unauthorized posters in the College, writing on the walls, blackboards, notice boards is strictly prohibited.
- g) A student bringing outsiders in the College campus will be severely punished. Outsiders are not allowed to roam about in the College campus.
- h) Use of alcohol and drugs is strictly prohibited. Any student found indulging in it will be penalized.
- i) 75% attendance in each course, theory & practical separately is compulsory for being eligible to appear in End Term Examination of University.
- j) The name of the student who remains absent from the College for more than ten days without prior sanction of the Principal, will be struck off from the College Rolls.
- k) A student whose name is struck off twice from the College Rolls will not be readmitted.

- l) The absentee fine for one period is Rs. 1.00/- & for one practical is Rs. 3.00/- (xiii) Students are required to get prior leave sanction in case they have to be absent from the College. The leave application must be countersigned by parents or guardians. In case of long sick leave a medical certificate is to be attached.
- m) It is mandatory to carry your identity card with you in the College. It will have to be produced whenever asked for.
- n) In case of loss of Identity Card, student will have to file an FIR in the Police Station and apply for issuance of duplicate Identity Card along with the copy of the FIR for which Rs. 20/- will be charged.
- o) No student will be allowed to join two full time regular Degree Courses of study simultaneously.



PM - USHA (2023-24)

A Proposal to the tune of Rs. 5 crores under different schemes viz., infrastructure construction, infrastructure renovation, equipment and soft component of PM – USHA has been submitted and we are eagerly waiting for sanctioning and receiving grants under this proposal. This will boast overall development in all spheres of the institution.

120 Points Roaster For Academic Session 2024-2025

1 PwD	26 SC	51	76	101 PwD
2	27 ST	52 SC	77	102
3	28	53 ST	78 SC	103
4	29	54	79 SP	104
5	30	55	80 ST	105
6	31	56	81 CUL	106 SC
7 SC	32	57	82 PwD	107 ST
8	33	58	83	108
9	34	59 SC	84	109
10	35	60 SP	85 SC	110
11	36	61 CUL	86	111
12 SC	37	62 PwD	87	112
13 ST	38 CUL	63	88	113 SC
14	39 SC	64	89	114
15	40 SP	65 SC	90	115
16	41 ST	66	91 SC	116
17	42 PwD	67 ST	92	117 SP
18 SC	43	68	93 ST	118 CUL
19 SP	44	69	94	119 SC
20 CUL	45	70	95	120 ST
21 PwD	46 SC	71	96	
22	47	72 SC	97 SC	
23	48	73	98 CUL	
24	49	74	99 SP	
25	50	75	100	
(PwD-5%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)



TEACHING STAFF



NON-TEACHING STAFF

GOVERNMENT COLLEGE NALAGARH (H.P)

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TOLLFREE UGC HELPLINE NO - 1800-180-5532