**No. GCN/(Estt)/2015- 571**

Govt College, Nalagarh

Himachal Pradesh

**Dated Nalagarh, the 19th October 2015**

Prof. H. A. Ranganath

Director

National Assessment and Accreditation Council

P.O. Box No. 1075

Nagarbhavi, Bangalore -560072

Subject : details of activities undertaken during 2014 -15

Sir,

Please find enclosed copy of IQAC report for the session 2014 -15 on prescribed format and acknowledge the receipt of the same.

Thanking you

 Yours sincerely

Dr. Dwarika Dharela

(Chairperson, IQAC)

# The Annual Quality Assurance Report (AQAR) of the IQAC

**( July 1, 2014 to June 30, 2015)**

Part – A

**1. Details of the Institution**

Govt College Nalagarh

1.1 Name of the Institution

Distt. Solan

 1.2 Address Line 1

Nalagarh

 City/Town

Himachal Pradesh

 State

174101

 Pin Code

gcnalagarh.com

 Institution e-mail address

01795-223068

 Contact Nos.

Dr. Dwarika Dharela

 Name of the Head of the Institution:

01795-223068

 Tel. No. with STD Code:

 Mobile:

9418072899

 Name of the IQAC Co-ordinator:

Dr. Anuj Kumar Sawhney

9418497732

Mobile:

gcnalagarh@gmail.com

IQAC e-mail address:

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) \_\_\_\_\_\_\_HPCOGN 11460\_\_\_\_\_\_\_\_\_\_

www.gdcnalagarh.com

1.4 Website address:

http.www.gdcnalagarh.com/2014-15.doc

 Web-link of the AQAR:

1.5 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B++ | - | 2004 | 5 years |
| 2 | 2nd Cycle | - | - | - | - |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

22.06.2009

**1.7 AQAR for the year *(for example 2010-11)***

2014-15

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_\_2009-10\_\_\_\_\_ vide letter no. GCN/(Estt)/2010 – 610 (DD/MM/2010)
2. AQAR\_\_\_ 2010-11\_\_\_\_\_ vide letter no. GCN/(NAAC-AQAR)/2011-721 (08/10/2011)
3. AQAR\_\_\_ 2011-12\_\_\_\_\_ vide letter no. GCN/(Estt)/2013-862 ( 23/02/2013)

iv. AQAR\_\_\_ 2012-13\_\_\_\_\_ vide letter no. GCN/(Estt)/2015- 2111 (24/03/2015)

1. AQAR\_\_\_ 2013-14\_\_\_\_\_ vide letter no. GCN/(Estt)/2015- 169 (19/05/2015)

1.9 Institutional Status

University : NA State Central Deemed Private

Affiliated College Yes No

 Constituent College Yes No

 Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) : Yes No

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

 1.10 Type of Faculty/Programme

 Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (specify)

-

1.11 Name of the Affiliating University *(for the Colleges)*

Himachal Pradesh University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

-

 Autonomy by State/Central Govt. / University

-

-

 University with Potential for Excellence UGC-CPE

 DST Star Scheme UGC-CE

-

-

 UGC-Special Assistance Programme DST-FIST

-

-

 UGC-Innovative PG programmes Any other (*Specify*)

-

-

UGC-COP Programmes

-

 **2. IQAC Composition and Activities**

 4

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

-

-

2.5 No. of Alumni

-

2. 6 No. of any other stakeholder and community representatives

-

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

8

2.9 Total No. of members

2

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

1

1

-

-

-

 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No If yes, mention the amount

-

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

-

-

-

-

-

 Total Nos. International National State Institution Level

-

 (ii)Themes

2.14 Significant Activities and contributions made by IQAC

1. A two days national seminar was organized by the Department of Geography.

2. RUSA grant expenditure was made on suggestions and recommendations of IQAC.

3. Swachh Bharat Mission a campaign launched by the Prime Minister was successfully organized and implemented in the college with the help of staff and students on 2nd October 2014.

2.15 Plan of Action by IQAC/Outcome : The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| **Plan of Action** | **Achievement** |
| **A. Efforts will be made for upliftment of Sports activities.** **B. Continuation of feedback system will be ensured.** **C. Students will be encouraged to participate in youth festivals** **D. Efforts will be made to establish industrial interface.****E. Role of PTA in college’s working was appreciated with similar expectations in future.****F. Plantation in college as well as in nearby areas will be done.** **G. It was decided that seminar/talk/discussions will be arranged in the academic year.****H. Certain assignments of infrastructural development will be completed or proposed in this academic year.** | **We were host college to organize two major events a) Inter - College Weight Lifting (M & W) and b) Inter – College Kabaddi (Male) Championships.**i) Our College achieved Runner up position in inter college Weight Lifting competition of Himachal Pradesh University. **Mr. Abhishek** won gold medal. **Som Dutt and Lakhbir Singh** wonSilver Medal. **Ayush Sharma** and **Vikramjeet Singh** won bronze medal. **Mr. Abhishek** has been selected for HP University team.ii) In Inter – College Kabaddi (M) championship, Our College achieved Runner up position. **Abhinandan Kumar** of BA III has been selected for Pro Kabaddi Championship. **Rajat Kumar** and **Satnam Singh** represented HP University.iii) **Samta Kumari** has been selected to represent HP University in Inter – Varsity Kabaddi (W) competition. In Women’s section our team reached Quarter Final.iv) **Dharm Raj** and **Maninder Saini** won bronze medal in Inter – College Judo competition.v) **Maninder Saini** won bronze medal in Inter – College Wrestling.vi) **In Inter – College Athletic Championship Bhag Singh** reached upto final in 400M, 800M and 1500M. **Abhishek Verma** reached upto final in 200 M and 400 M. College’s 4X400 M relay team reached upto final.**Abhishek Thakur** won Gold Medal in Hammer Throw and Discus Throw.vii) Our team won match against GC Solan and GC Nahan. College’s team reached upto quarterfinal in Cricket and **Mr. Satveer** represented HP U.viii) In Inter – College Badminton we reached upto Quarterfinal.About 250 Students participated in College’s Athletics meet held in the month of November 2014. Abhishek Thakur and Samta Kumari were adjudged as Best Athletes in Male and Female sections respectively. Feed back regarding curriculum, campus and teachers was taken from students and analysed for further action.In Group I Inter – College competitions held at GC Dehri, Anuradha and Deepak Sharma were Highly Commended in Debate and Kuldeep Singh in Clay Modelling.Mohit Participated in Inter – College competition of Group II (Solo Western Song Singing held at GC Kullu.Students of our college also Participated in Dance competition (Group III) held at GC SanjoliPlacement cell of the college organized a talk by the CIPET on 12th June 2015 in the field of plastic and allied industries and this was attended by nearly 40 students from science stream. The students were made aware about the various courses in plastics and chances of employability after their completion.PTA is spending about Rs. 50000/- per month on salaries of various teaching and non- teaching staff. Mr. Kamal Kumar Sharma is presently the president of PTA and Dr. Prem Kumari is secretary of the PTAEnvironment society organized a tree plantation programme in the college campus and in the surrounding areas.A two days National Seminar on “Environmental Degradation and Natural Resource Management in Western Himalayas” was organized by the Department of Geography sponsored by ICSSR, North – Western Regional Centre, PU Chandigarh. 51 research papers and 22 poster presentations were made during this seminar.The Women cell of the college organized a seminar and guest lecture on “Gender Sesitization” by the chief guest Dr. K.R. Dharela. Students took part in various events like poster making, slogan writing and Declamation competitionHighlights of work done during 2013-14 is as follows :1. Toilets for students worth Rs. 102300/- and multi storied parking worth Rs. 3119000/- is under progress.
2. Boundary wall of girls hostel is under construction.
3. Metalling and soling of college colony road and construction of college’s main gate has been completed.
4. New furniture was purchased for classrooms during this session.
5. Four CCTV camera were installed in the college.
 |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

-

-

-

Management Syndicate Any other body

 Provide the details of the action taken

-

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programme | Number of value added / Career Oriented programmes |
| PhD | Nil | Nil | Nil | Nil |
| PG | 3 (MA Pol. Science, Economics & English under semester system) | Nil | Nil | Nil |
| UG | 1 Annual each for BA, B.Sc.,B.Com.  | Semester system (CBCS under RUSA) for 14 major programmes in 1st and 2nd year of different streams and 1 major programme in BCA I | 2 Annual for BCA II & BCA III | Nil |
| PG Diploma | Nil | Nil | 1 (PGDCA) | Nil |
| Advanced Diploma | Nil | Nil | Nil | Nil |
| Diploma | Nil | Nil | Nil | Nil |
| Certificate | Nil | Nil | Nil | Nil |
| Others | Nil | Nil | Nil | Nil |
| **Total** | 4 | 15 in each year | 3 | Nil |

**IGNOU Centre :**

IGNOU centre in the college offered 29 courses in 2014-15 under different categories like PG Degrees, PG diplomas (1 year), certificate courses (6 month courses) BPP (6 month courses). IGNOU Nalagarh acts as Examination centre for many other courses.

**Community College :**

We have introduced one new courses viz “**Advanced Diploma in Hospitality and Tourism”** under community college scheme of UGC in 2014-15. Another course entitled **“Advanced Diploma in Pharmaceuticals”** will be initiated from 2015-16. These courses will target those who are dropouts/ willing to get employment as skilled workers in Hotel and Pharmaceutical industry.

Among Interdisciplinary courses an audit course on “**Environmental Studies”** is run for students of all majors. **Compulsory and Skill based compulsory courses** are also interdisciplinary in nature.

Students are supposed to qualify minimum of one **General Interest / Hobby course** which may be included in the category of innovative course, to get degree.

1.2  **(i) Flexibility of the Curriculum : CBCS/Core/Elective option / Open options**

 It is second year of CBCS system continuing in college, curriculum is set by HP University & implemented in all Govt Colleges of Himachal Pradesh. Teachers who are members of Board of Studies of different subjects participate in framing curriculum. There is wide option of subjects for students according to RUSA regulation, however college offers subjects according to availability of teachers, infrastructure and workload.

 **(ii) Pattern of programmes:**

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 11 BA I & II, B.Sc. I & II, B.Com. I & II, BCA I, MA (Pol. Sc., English & Economics) and PGDCA |  |  |       |
| Trimester | Nil |
| Annual | 5 (B.Com III, B.Sc. III, BA III & BCA II, III) |

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

 ***(On all aspects)***

 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision or updation of syllabi is done by various board of studies constituted by different departments of HP University. Teachers of colleges act as members of board of studies / syllabus framing committees & hence participate in revision or updation of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

We have introduced one new courses viz “**Advanced Diploma in Hospitality and Tourism”** under community college scheme of UGC in 2014-15.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 27 | 08 | 19 |  Nil | Nil |

2.1 Total No. of permanent faculty

15

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
| 16 | 05 | 19 | - | - | - | - | - | 35 | 05 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

On Contract - 05; On PTA (GIA) - 01

Nil

03

2.4 No. of Guest, Visiting & Temporary faculty :

 3 guest faculty on recruited on local PTA and 3 on period basis for self financing courses.

2.5 Faculty participation in conferences and symposia/ workshop :

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops |  - |  1 | - |
| Presented papers | - | 19 | - |
| Resource Persons |  - |  1 | 1 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Principal method of teaching is lecture method and special emphasis is given on interactions between students and teacher. Teachers take interest in removal of doubts and theory classes are followed by tutorials and practical. Use of audio visual multimedia, power point presentation group discussions, class room seminars, tutorial and other methods of interaction are used to make learning process easy and interesting for the students. Central library of the institution and Departmental libraries in Physics, Botany and Zoology play important role to augment teaching – learning process.

2.7 Total No. of actual teaching days during this academic year :

132

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) :

Evaluation under CBCS system of RUSA is based on both Comprehensive Continuous Assessment (CCA - internal) and the End Semester Examinations (external) with an allotment of 50% marks for each.

For CCA, Classroom attendance, minor tests, quiz, seminars, assignments, projects are part of various components.

Examination committee is constituted in each academic year in the college which looks after conduct of mid term tests, house examinations, evaluation of question papers and record maintenance of students. Class tests are conducted and evaluated at teacher’s own level. Himachal Pradesh University holds final examinations and declares result in definite time frame.

2.9 No. of faculty members involved in curriculum

0

0

4

 Restructuring /revision / syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

80 %

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
| BA III | 101 | Nil | 14.8 | 33.66 | 15.84 | 95.04% (Comp. 31Stu.) |
| BA II and I | Complete result of students is not declared yet due to certain difficulties faced after adoption of CBCS system by the HP University. |
| B. Sc. III | 121 | 3.3% | 27.27 | 46.28 | 2.47 | 86.77% (Com. 09 Stu.) |
| B. Sc. II and I | Complete result of students is not declared yet due to certain difficulties faced after adoption of CBCS system by the HP University. |
| B.Com.III | 170 | 1.76 | 13.52 | 35.29 | 10.58 | 85.29% (Comp. 41 Stu.) |
| B.Com.II and I | Complete result of students is not declared yet due to certain difficulties faced after adoption of CBCS system by the HP University. |
| BCAIII | 28 | Nil | 42.85 | 46.42 | - | 89% |
| BCA II | 37 | Nil | 27.02 | 8.10 | 2.70 | 37.83% |
| BCA I | Complete result of students is not declared yet due to certain difficulties faced after adoption of CBCS system by the HP University. |
| PGDCA I sem. | 10 | 10 | 60 | - | - | 70% |
| MA 3rd English | 13 | Nil | 46.15 | 15.38 | - | 61.53% (Re appear 5) |
| MA 1st English | 19 | Nil | 31.57 | 52.63 |  | 84.21 %(Re appear 3) |
| MA 3rd Pol. Sci. | 17 | Nil | 88.23 | 11.46 | - | 100% |
| MA 1st Pol. Sci. | 17 | Nil | 70.58 | 23.52 | 5.88 | 100% |
| MA 3rd Economics | 02 | Nil | 50 | 50 | - | 100% |
| MA 1st Economics | 15 | Nil | 33.33 | 40 | - | 73.33% (Re appear 4) |
|  |  |  |  |  |  |  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC formulates plans and proposals which are made according to need of the college and to improve the system of quality assurance. IQAC members analyze feedback given by students which further helps to conclude deficiencies and gives a chance to improve upon present system of teaching and learning. IQAC recommends purchase of certain equipments useful in teaching learning process. Teaching staff members are encouraged to carry out research activities in addition to teaching. They are motivated to use modern gadgets in teaching methodology.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | 05 |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 06 |
| Others | 11 |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 03 | 01 | - | 01 |
| Technical Staff | 09 | 02 | - | - |
| 05 persons have been temporarily appointed as Electrician, Sweepers, Gate keeper and Gardner. |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

i) A two days national seminar was organized by the Department of Geography.

ii) The IQAC encourages staff members to undertake major and minor projects and to organise talks, seminars etc.

iii) Circulars from UGC and other sponsoring agencies are circulated among staff members in routine. Information regarding procedure to apply for minor and major research projects is provided to staff members.

iv) The IQAC also motivates staff members for academic advancement.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs. Lakhs | Nil | Nil | Nil | Nil |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | Nil | One | Nil | Nil |
| Outlay in Rs. Lakhs | Nil | 1,20,000/- | Nil | Nil |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 3 | - | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications:

-

-

-

-

 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects | - | - | - | - |
| Minor Projects | 18 months, 2010 | UGC | 1,20,000/- | 1,20,000/- |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects*(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total |  |  | 1,20,000/- | 1,20,000/- |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

2

10

Nil

 ii) Without ISBN No.

NA

3.8 No. of University Departments receiving funds from :

3.9 For colleges Autonomy CPE DBT Star Scheme

-

-

-

 INSPIRE CE Any Other (specify)

Nil

-

-

-

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number |  - |  1 |  - |  -  |  -  |
| Sponsoring agencies |  - | ICSSR  |  - |  -  |  -  |

 3.11 No. of conferences

 organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

-

-

-

3.13 No. of collaborations International National Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs : Minor research project from UGC is in progress.

-

1,20,000/-

 From Funding agency From Management of University/College

 Total

1,20,000/-

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | Nil |
| Granted | Nil |
| International | Applied | Nil |
| Granted | Nil |
| Commercialised | Applied | Nil |
| Granted | Nil |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| - | - | - | - | - | - | - |

 of the institute in the year

3.18 No. of faculty from the Institution who are Ph. D. Guides

-

 & students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

Nil

Nil

 JRF SRF Project Fellows Any other

Nil

Nil

3.21 No. of students Participated in NSS events: Participation in 2014-15 has been made only at institutional level

-

-

 University level State level

 National level International level

-

-

3.22 No. of students participated in NCC events:

60

-

 University level State level

 National level International level

-

-

3.23 No. of Awards won in NSS:

 University level State level

Nil

Nil

 National level International level

Nil

Nil

3.24 No. of Awards won in NCC:

 University level State level

1

Nil

 National level International level

Nil

Nil

3.25 No. of Extension activities organized

3

-

 University forum College forum

1

2

-

 NCC NSS Rovers and Rangers

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

|  |
| --- |
| **NCC (Boys) Activities in the College** |
| **S.****No** | **No. of Cadets** | **Achievement/ Activity** |
| Total 48 cadets enrolled during the session 2014-15 |
| 1 | 13 | Attended CATC in Kunihar in July 2014. CPL Manu Manjhi won a medal in Yoga |
| 2 | 11 | Attended AAC in Dagshai in December 2014 |
| 3 | 6 | Attended Rock Climbing and Trekking Camp in UtterKashi in January 2014 |
| 4 | 13 | Appeared in BEE Examination |
| 5 | 4 | Appeared in CEE Examination |
| 6 | \_ | Organized Jan Chetna Rally on Voter’s Day |
| 7 | \_ | Celebrated Republic Day on 26 January, 2015 |
| **NCC (Girls) Activities in the College** |
| **S. No** | **No. of Cadets** | **Achievement/ Activity** |
| Total 65 girls have been enrolled in 2014-15 |
| 1 | 15 | Participated in ATC at Pandoh, Mandi (HP)  |
| 2 | 15 | Participated in CATC Camp at Shahtalai. |
| 3 | 20 | Passed BEE Examination |
| 4 | 13 | Passed CEE Examination |
| 5 | \_ | Participated in Republic Day Parade and Independence Day Parade |

|  |
| --- |
| **Rovers and Rangers Activities in the College** |
| **Sr. No.** | **No. of Students** | **Achievement/ Activity** |
| 45 Students were enrolled during 2014-15 |
| 1 | 8; 1st August to 5th August, 2014 | Participated in NIPUN level training camp held at Tara Devi, Shimla. |
| 2 | 8; 20th January to 26th January, 2015 | Participated in republic day celebrations held at Ridge, Mall Road, Shimla |
| 3 | 12 ; 15th March till date | Working as traffic wardens in BBN area w.e.f. 15th March till date. |

|  |
| --- |
| **NSS Activities** |
| **Sr. No.** | **Activity/ Date** | **Achievement** |
| Total 108 volunteers enrolled in NSS unit. |
| 1 | Plantation on 17th Nov. 2014 | 40 Plants were planted in girl’s hostel and the college campus with cooperation of Rotary Club. Volunteers from NCC and Rovers and Rangers also contributed. |
| 2 | Two one day Camps ; 17/08/2014 and 28/11/2014 | 20 saplings were planted in girl’s hostel in collaboration with Youth club of town.Entire campus was cleaned, congress grass were rooted out. |
| 3 | One seven days Camp from 3rd Jan. to 10th Jan, 2015 | Cleaned college campus and also indulged in Swachhta Abhiyan in The Mini Secretariat, Rural Hospital, SDM Colony and Ward No. 6 of Nalagarh |

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 150 bigha | - | - | - |
| Class rooms | 19 | - | - | - |
| Laboratories | 6 + 2 IT Labs | - | - | - |
| Seminar Halls | 1 | - | - | - |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | Nil | Nil | Nil | Nil |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Nil | Nil | Nil | Nil |
| Others a) Multi Storied Parking | Nil | Construction in Progress | 31,19,300/ from Govt. | - |
|  b) New Toilets |  | Construction in Progress | 10,23,000/ from Govt. | - |
|  c) Main Gate | Removed | One | 1,50,000/ from Govt. | - |
|  d) Metalling of Road to staff quarters | Nil | One | 4,00,000/ | - |

4.2 Computerization of administration and library

Fee management and office automation software is being used from 2011-12 and fee counter is totally computerized. It also facilitates access of information regarding biodata of students at click of mouse. Library is computerized and passwords have been issued to students and teachers for e-resources. INFLIBNET facility is available.

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books | 11508 | 937429 | 714 | 1,24,115 | 12222 |  |
| Reference Books | 4207 | 682736 | Nil | Nil | 4207 | 682736 |
| e-Books | 95000 from N-list | 10000 | - | 5000 | 95000 from N-list | 15000 |
| Journals | 6000 from N-list | - | 6000 from N-list |  |
| e-Journals | 3 Volume | 1200 | - | - | 3 Volume | 1200 |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Deptt. | Library, IGNOU, Community College, Staff room of College |
| Existing | 54 | 27 | HIMSUAN, Broad Band BSNL | 3 | - | 5 | 16 | 6 |
| Added | 04 | - | - | - | - | - | 1 | 3 |
| Total | 58 | 27 | - | 3 | - | 5 | 17 | 9 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 upgradation (Networking, e-Governance etc.)

Internet facility is provided to each and every department wherever separate room or laboratory is there. There are two computers for student’s access in library. The central library is equipped with open educational resource like Information and Library Network (INFLIBNET) for the benefit of the staff and students.

4.6 Amount spent on maintenance in lakhs :

44460/-

 i) ICT

106807/-

 ii) Campus Infrastructure and facilities

-

 iii) Equipments

18475/-

 iv) Others (Furniture etc.)

169742/-

 **Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

i) Students are encouraged to give their suggestions through various platforms like feedback forms, various meetings, suggestion box etc. for enhancement of quality of institution.

ii) IQAC remains is constant touch with conveners of scholarship committee, associate professor in physical education, faculty members of computer department, hostel wardens, examination committee of the college to provide wide circulation regarding schemes and notices about student support services.

5.2 Efforts made by the institution for tracking the progression

Students are not only encouraged to perform better in academics but also motivated to participate in Sports, NCC, NSS, Rovers and Rangers, Youth festivals etc. Their progression is closely watched by their concerned teacher in extra-curricular as well as academic activities. For academics, tests, discussions and other means of interactions are used to track progression. Special attention is given to students who are poor in their basic concepts.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Community College  |
| 2104 | 101 | - | 18 |

5.3 (a) Total Number of students

 (b) No. of students outside the state

224

Nil

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 880 | 40 |

|  |  |
| --- | --- |
| No | % |
| 1325 | 60 |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged/ IRDP | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1034 | 304 | 162 | 313 | 4 | 1817 | 1215 | 403 | 204 | 318 | 65 | 2205 |

Demand ratio : - Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

First instalment of General Development grant of XII plan has been received on 22nd September 2015. We have sent proposal in which grant has been demanded to provide coaching for competitive examination in 12th plan of UGC. As far as this grant is received these classes will be started.

 No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

-

-

-

-

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

-

-

-

-

5.6 Details of student counselling and career guidance

The career guidance and placement cell on its own also guides the students regarding career opportunities. All members of cell are always available for the guidance of students.

Record to the same has not been maintained by the placement cells.

 No. of students benefitted

5.7 Details of campus placement

Efforts are made by the placement cell to invite persons looking after recruitments in the industries. Biodata of students is provided to them for their placements. We have not maintained specific record of on campus/ off campus placement.

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | - |

5.8 Details of gender sensitization programmes

The Women cell organized a seminar and guest lecture on “Gender Sensitization” by Dr. K. R. Dharela. Students participated actively in various events like poster making, slogan writing and declamation competition held during this programme.

Professional counselling is provided by the cell to girl students whenever required.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

-

5

93

 State/ University level National level International level

 No. of students participated in cultural events

-

-

19

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports : State/ University level National level International level

-

-

13

 Cultural: State/ University level National level International level

-

-

2

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | Nil | Nil |
| Financial support from government | 406932 | 146 |
| Financial support from other sources | Nil | Nil |
| Number of students who received International/ National recognitions | Nil | Nil |

5.11 Student organised / initiatives

-

-

-

Fairs : State/ University level National level International level

-

-

-

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Rovers and Rangers from the college are working as traffic wardens in BBN area w.e.f. 15th March. NSS volunteers made commendable efforts by doing plantation, cleaning in the college and mini secretariat, hospital and SDM colony of Nalagarh town.

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s grievances are heard at teacher’s level, as well as by the advisory committee of the college. Students are free to talk to principal of the college and their problems are sorted out on priority.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision**

The college aspires to create holistic learning environment by raising academic potential, integrating academics with community outreach and providing access, equity, and quality education for overall development of students. Vision Statement of the college is to **“Nurture attitude, knowledge and skill in individuals to ensure a vibrant society”.**

**Mission**

* To facilitate young learners with opportunities to inculcate ethics and leadership potential.
* Strengthening the academic environment and undertaking technological advancement and innovations in Education and research to enhance the quality of teaching and learning and creating best infrastructure for the excellence of education.
* To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
* To inculcate the sense of responsibility, the spirit of social service and communal harmony particularly among the students and the society in general. Mission statement of college is to **“incorporate values according to societal needs”**.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College follows Himachal Pradesh University curriculum. Teachers are free to express their views by writing to board of studies regarding revision/ updation in curriculum. We developed curriculum of certain new courses under community college scheme of UGC. We have started one new course viz “**Advanced Diploma in Hospitality and Tourism”** and are in the process of starting another course entitled **“Advanced Diploma in Pharmaceuticals”.** Curriculum and syllabi of these have already been framed. Curriculum for each programme has been developed in consultation with the industry partner.

6.3.2 Teaching and Learning

i) College has adequate number of qualified and competent teachers to handle all the courses. There is feedback mechanism to evaluate teachers.

ii) Laboratories are ICT enabled in the college. Students are encouraged and motivated to use computer facilities in library. Learning in all courses is made student-centric.

ii) Fully furnished seminar hall facilitates vibrant academic discourse.

iii)

6.3.3 Examination and Evaluation

Semester examinations for MA programs, PGDCA program and I year of CBCS system of RUSA are conducted according to schedule announced by HP University. CCA of first year students is done for different major subjects. CCA includes Mid term examinations, seminars, tutorials, assignments etc. Annual examinations/evaluation are conducted under the vigilance of Himachal Pradesh University. House examinations/ evaluation are conducted by examination committee of the college. Class tests are also evaluated by teachers at their own.

6.3.4 Research and Development

Teachers are encouraged to undertake research projects. Teaching staff is regularly intimated regarding conferences, workshops, short term courses going to be held at different places. Faculty members are motivated for academic advancement.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has reading room, internet facility, suggestion box and other required facilities. It is being regularly upgraded and updated. New books and journals are added regularly. UGC and RUSA grant is used to purchase computers, smart boards, projectors, scientific instruments as the requirement arises.

6.3.6 Human Resource Management

Teaching as well as non teaching members of staff are included in various committee constituted at the beginning of session. Responsibilities are Entrusted as per the capabilities of employees for accomplishing the various college activities. Shortage in manpower if any regularly intimated to government and local arrangements are made with the help of PTA.

6.3.7 Faculty and Staff recruitment

Recruitment is done according to the rules and regulation of Government of Himachal Pradesh & norms of Himachal Pradesh University Shimla. Posts of teaching staff are assigned on the basis of strength of the students and number of courses to teach. Proposals for creation of new posts are regularly sent to Department of Higher Education alongwith strength of students as well as working time table.

6.3.8 Industry Interaction / Collaboration

The college has set up a Career guidance and Placement cell which maintains professional relations with the representatives of industry. The HR managers of various companies remain in touch of placement cell and they are also invited to the college campus to interact with the students. The students of various departments of the college are taken for industrial visits from time to time to keep them abreast of the latest developments in the market. Various eminent personalities are invited under by the career counselling cell to educate the students regarding latest trends of the market.

Industry is playing vital role in running courses under Community College especially.

6.3.9 Admission of Students

Rules and regulations laid down by Himachal Pradesh University are strictly followed in admission process. Reservation roster is applied in the courses where seats are limited. Admission to UG program under CBCS system and PG program and self financing courses is done on the basis of merits.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | All schemes by Govt, UGC and other such agencies are implemented |
| Non teaching | All Govt schemes are implemented |
| Students | Various types of scholarships are given to eligible students. |

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Local Auditor &AG office | Yes | Bursar of the college |
| Administrative | Yes | Local Auditor &AG office | Yes | Bursar of the college |

6.8 Does the University/ Autonomous College declares results within 30 days?

Complete results are not declared within 30 days. However it does not affect teaching process in next session as roll on admission is given to students and their classes are started well in time according to university calendar.

 For UG Programmes Yes No

 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Preparation of date sheet, regular inspection of examination centres, creation of evaluation centres at various places in state, preparation of results using relative grading in CBCS system and issuing remuneration for invigilation, conduct of practical examinations and evaluation work and DMC’s of students are certain assignments performed by the university. Setting of questions papers according to directions given by university, appointment of Supdt. and Deputy supdt. to conduct examinations, invigilation and evaluation duties are done at college level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No special efforts are have been made by university in this direction and even affiliated colleges show least interest to get autonomy.

6.11 Activities and support from the Alumni Association

There is urgent need to make OSA (Old Student’s Association) active as it can make significant contribution in developmental activities of the college. We are in process of registering this association to make it functional.

6.12 Activities and support from the Parent – Teacher Association

Expenditure made by PTA fund on salaries of various teaching and non teaching staff was 2,73,177/-. It provides academic as well as financial support to the institution. Mr. Kamal Kumar Sharma acted as president of PTA and Dr. Prem Sharma as PTA secretary.

6.13 Development programmes for support staff

Supporting staff is encouraged and relieved to attend development programmes. Notifications regarding promotions and other welfare schemes released from Govt. time to time are brought in their notice. We have not conducted any such program in the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Members of teaching and non teaching staff, workers in the college make best efforts to keep the campus clean and plastic free. Plantation is regularly performed in each academic session with involvement of large number of students. Use of LED lights, Solar lights, rainwater harvesting etc. clearly reflects concern about judicious use of natural resources.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 functioning of the institution. Give details.

 1.One class room (No.4) has been converted into smart class room to provide facility to large number of teachers and students. SWOC analysis of institution was carried out to identify areas of strength, weakness, opportunity and challenges.

2. Website of the college is regularly updated and important links are added to it.

3. Certain addition in infrastructure of college have been made.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 beginning of the year

Most of the plans which were decided at beginning have been completed at end of session.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

The college is well known for its sports in Himachal Pradesh. Efforts are constantly made to provide good infrastructural facilities and training in various games. College concentrates on grooming students in sports for their holistic growth besides academic activities in the college and creating infrastructural facilities for academic excellence.

Sincere efforts are made to create and improve infrastructural facilities for academic excellence. This is also required as number of students has also grown with time span.

7.4 Contribution to environmental awareness / protection

Use of CFL, Solar lights, CCTV camera, plantation in college, rain water harvesting and proper management and disposal of waste are practised in the institution. There is complete ban on tobacco chewing, use of mobile phones, entry of outsiders in the college campus. Special emphasis is given on beautification of college.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (SWOC Analysis)

**Strengths:**

1. A robust work culture. All lectures/ practicals / assignments are held. Work begins and ends on time. Teachers are well qualified. Students are accorded personal attention, based on need and willingness to be helped.

2. Commitment to total transparency in admissions and appointments.

3. An inspired sense of discipline. Discipline committee of the college plays important role in maintaining discipline.

4. Involvement of students in organizing various functions by different clubs, societies and departments throughout the year which complements class-room transactions.

5. The college has been selected as community college for skill development courses under MHRD.

6. Educational and Sports Infrastructure. The College has largest campus in hilly state of Himachal Pradesh due to its location in plain area. Presence of Six smart rooms including seminar hall, computerized library and office, a playground along with stadium, separate basketball and Volleyball courts, gymnasium, facilities for different indoor and outdoor games,.

7. Introduction of CBCS (Choice based Credit System) system under RUSA (Rashtriya Uchatter Shiksha Abhiyan)

8. Social justice is provided to SC /ST /OBC /Physically Handicapped / IRDP /Girls students by giving them all kind of help in terms of reservation benefits, Scholarships, remedial courses, helping them personally by Principal and faculty members of college.

9. Students of College are encouraged to

i) be responsible, regular and punctual

ii) develop the capacity to discuss freely

iii) be courteous especially towards karmacharis and non-teaching staff in general

iv) Inculcate the spirit of service through NSS, Rovers and Rangers, NCC.

v) instill an attitude of respect towards the environment.

vi) not to involve themselves in ragging and any other violent activity in college campus.

10. Excellent student-teacher relationship. The availability of teachers outside classroom and working hours to guide and to counsel.

**Weakness:**

We are aware of our weaknesses, which are many. It is even essential to realize to achieve excellence. No institution can claim to be a perfect.

1. We are, financially, a poor institution. We need additional facilities like auditorium, indoor stadium, additional smart classrooms, research laboratories, separate rooms for departments, accommodation for non teaching staff etc.

2. Our institution does have shortage of permanent teachers for different departments especially for full fledged implementation of CBCS system. We do not have sufficient number of PG programmes and it, certainly, weakens our efforts to fulfill our academic commitment to the community.

3. The college couldn’t evolve as research centre as no support is being provided in the form of policy and finance by the State Government or any other agency, so far.

4. We have to understand rapid adaptation for interdisciplinary norms in education and cannot remain adhered to old vision.

**Opportunities:**

1. The College has one of the largest campuses (30 acres) in Himachal Pradesh. We have used up only 35% of the total area of campus. This means that we have land/space enough to add another 65% of educational infrastructure. This is a huge asset. The scope for growth the College has is considerable.

2. The College is well poised to take advantage of the various schemes from the UGC for development and upgradation of facilities. It is at the present time doing all it can to emphasize a research culture at the undergraduate level. A detailed proposal has been sent to UGC to obtain grants for 12th plan and A proposal of Rs 25,47,000/ has also been sent to Director of Higher Education to release grant under Research, Innovation and Quality improvement head of RUSA to create Botanical garden, observatory for telescope, upgradation of library and laboratory facilities and to initiate industry – academia partnership.

3. There is immense scope for starting new courses. We are thinking seriously to onset of M.Com. and M.Sc./MA Maths

4. The core strengths of the College is its location i.e. close to an industrial town and it gives an opportunity for better employability for students.

5. There is urgent need of Indoor Stadium in the college. Efforts will be made to procure grants for the construction of such indoor stadium.

**Challenges:**

1. The challenge is to enhance significantly to infrastructure, to maintain already existing infrastructure and to add to the courses we offer.

2. To foster a deep sense of commitment in the fresh faculty appointees who hail from different traditions.

3. To bring improvement in teaching standards and to maintain the balance between educational technology and human stature.

4. A lot of focus on research and extension activities is required.

5. Campus placement of students

6. Greater involvement of parents in activities of college

8. **Plans of institution for next year**

1. As introduction of new course (M.Sc. Chemistry) in future has already been announced by the Govt. Sincere efforts will be made at the institutional level to make it functional. Infrastructure and paucity of staff are major constraints to overcome.

2. Efforts will be made to organize seminars/workshops etc. during 2015-16.

3. Special attention will be given on sports and extracurricular activities and we will try that our college hosts inter college competitions of Youth festivals Himachal Pradesh University.

4. Faculty members will be motivated to undertake research projects funded by UGC, CSIR etc.

**Annexure**

**Calendar of Academic year**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Details of the Event** | **Date of Event** |
| 1 | **Admission Schedule :**i) Without late feeii) With late fee  | June 11 to June 20, 2014June 21 to June 30, 2014 |
| 2 | **Zero Week** | July 1 to July 7, 2014 |
| 3 | **Enrolment for NCC /NSS / Rangers and Rovers & orientation programmes :** | 1st Week of July 2014 |
| 4 |  **PTA General Body Meeting and Election**  | July 21, 2014 |
| 5 | **CSCA Election** | As notified by Himachal Pradesh University |
| 6 |  **Supplementary Examinations**  | As notified by Himachal Pradesh University |
| 7 | **Mid Term Test - 1** | August 4, 2014 |
| 8 | **Mid Term Test - 2** | September 8, 2014 |
| 9 | **Filling of Examination form (RUSA)** | September 22, 2014 |
| 6 | **Athletic Meet** | November 14 – 15, 2014 |
| 7 | **Filling of University Examination Forms of III yr**  | December 8-9, 2014 |
| 8 | **Annual Prize Distribution Function** | Last Week of February 2015 |
| 9 | **Annual Theory Examinations** | March 15, 2015 |

**Analysis of Feedback by Students**

Feedback regarding teachers, curriculum and campus was taken on format prepared by the committee constituted for the purpose. IQAC conducted a survey among students to evaluate the college, course of study and performance of teachers and overall campus experience. Printed feedback forms were distributed to students and responses were collected. The feedback form to evaluate the college was designed to measure parameters such as academic atmosphere of the college, infrastructure (lab facility, canteen and library facilities) and extra-curricular activities (sports, NCC, NSS, Rovers and Rangers).

The program evaluation process analyzed the relevance, learning value, teaching applicability, employability, syllabus etc. of the programs offered.

The teacher evaluation process was intended to measure parameters such as planning, preparation and time management, good command of the subject, classroom management, use of innovative teaching methods including technology tools, mentoring and guidance and laboratory interaction.

The questionnaire has objective as well as descriptive questions and students are advised to explain maximally and give clear opinions. The responses collected from various departments were analyzed by IQAC. The main findings of the feedback analysis are summarized below.

a) Majority of the students believe that there are certain problems with implementation of RUSA system in colleges which need to be rectified.

i) Results of previous semesters have not been declared yet and there are errors in software which must be resolved at the university level.

ii) Some of the students feel that almost all students will be able to achieve credits needed for obtaining degree therefore screening of good, average and poor students will not be possible in CBCS system of RUSA. In nutshell they are not in favor of relative grading.

iii) Students are also concerned about the time available for sports and extracurricular activities in the college.

b) Students are more or less satisfied with sports infrastructure of the college but according to them library and laboratory facilities of the college needs to be improved.

c) The programs offered especially is CBCS system are rated as according to recent developments and of high learning value and applicability.

d) Due to lack of familiarity with syllabi of other universities they are unable to make comparison in curriculum and syllabi.

e) The subject knowledge, preparation for teaching and classroom management of teachers were found to be very good.

f) The supportive behavior of most of teachers is highly appreciated by the students.

g) Students acknowledge the fact that use of audio – visual aids, ICT etc. becomes advantageous to understand content in depth.

**Name : Dr. Anuj Kumar Sawhney Name : Dr. Dwarika Dharela**

 **Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC**

 *\_\_\_\_\_\_\_\*\*\*\_\_\_\_\_\_\_*