**MENTOR-MENTEE GROUPS**

**SESSION 2023-2024**

Mentor and mentee system is an essential component for an Institute, as it builds relationship of natural trust between the faculty and students. Mentoring is an effective way of providing support and guidance to the students and thereby shaping their future. A mentor plays a vital role in nurturing students and has a positive impact on students' academic achievement. A mentee can approach his/her mentor for both educational and personal guidance. The prime objective of mentor-mentee scheme at Government College, Nalagarh is to support to the students academically & emotionally and also help in developing employable skills among the students.

**Objectives of Mentorship Program**

The mentor and mentee system is functioning with an objective:

* To enhance students’ academic performance and regularity in attendance.
* To enhance leadership and management skills of mentee.
* To identify slow learners and provide support to motivate them
* To monitor dropout rates and motivate the mentees to continue studies to reduce dropout rates
* To offer personalized guidance on course selection, academic challenges, and improving performance.
* To monitor and improve the academic progress of students through regular interactions.
* To foster a supportive environment where students feel comfortable discussing personal, emotional, and social challenges.
* To create a trusting and supportive relationship between mentors and mentees, promoting open communication and mutual respect.

**Duties and Responsibilities of a Mentor**

The mentor will perform the following duties and responsibilities:

* Discover talent and interest of the mentee and encourage them to exhibit them by participating in various activities.
* Help the mentee develop specific skills or competencies that are crucial for their professional or personal advancement.
* Establish a positive, respectful relationship with the mentee, fostering open and honest communication.
* Guide mentees in setting academic goals, improving performance, and overcoming academic challenges.
* Support mentees in managing personal, emotional, or social issues, helping them develop resilience.
* Assist mentees in exploring career paths, developing professional skills, and identifying opportunities for growth.
* Act as a role model by demonstrating professionalism, ethics, and continuous learning.
* Recognize academic or personal challenges and refer mentees to appropriate resources when needed.
* Promote participation in extracurricular activities and balanced personal development.

**Details of Mentor-Mentee Process**

Faculty members are assigned a group (50 students) of mentees (Mostly their Major subject class) whom they serve as mentors throughout the period of their course.

 A hard copy of mentorship log book is maintained by each mentor that containing all personal and academic details of their respective mentees.

 Mentor will create a WhatsApp group with the assigned mentee for a convenient and smooth functioning of the mentor-mentee objective.

 The mentors remain in regular touch with the guardian of the mentees and update them regarding the progress and any deficiencies found within them.

 Proper confidentiality shall be maintained by the mentors with regard to the personal grievances of their respective mentees and also guide them to navigate themselves from odd situations.

 The mentors shall be consulted/informed in case of disciplinary issues on code of conduct with their respective mentees.

The Following staff members are hereby assigned the duty of being mentor for the students:

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| **S. No.** | **MENTOR** | **MENTEE ROLL NO.** |
|  | Prof Shashi Kumar | BA 3rd Year (Major Econ) |
|  | Prof K Shalu | BA 2nd and First Year Major Econ |
|  | Dr Mandeep | MA 1st Year & 2nd Year Econ |
|  | Dr Kuldip Singh | BA (1st , 2nd , 3rd Year Physical Education) |
|  | Dr Anuj Sawhney | BSc Third Year Botany & Zoology |
|  | Dr Harvinder Singh | BSc Second Year Botany & Zoology |
|  | Prof Vandana Sharma | BSc First Year Botany & Zoology |
|  | Dr Shipra History | BA History Major |
|  | Dr Shipra Parmar | MA English Major |
|  | Dr Poonam | BA English Major |
|  | Dr Jaswant Singh | BA/BSc Maths Major |
|  | Prof. Sanjay Sharma | BSc 3rd Year Physics |
|  | Dr Shalini Sharma | BSc 2nd Year Physics |
|  | Prof Narender | BSc 1st Year Physics |
|  | Dr K Vandana | MSc 1st and 2nd year Chemistry |
|  | Prof Pooja Kashyap | BSc 3rd Year Chemistry |
|  | Prof Anita | BSc 2nd Year Chemistry |
|  | Dr Chandresh Kumari | BSc 1st Year Chemistry |
|  | Dr Ankur Sharma | BSc Computer Science Major |
|  | Dr Shukla Rani | BA With Education Major |
|  | Dr Navita | BA 3rd Year with Geography Major |
|  | Dr Sindhuja | BA 2nd & 1st Year with Geography Major |
|  | Dr Anita | BA with Hindi Major |
|  | Dr Deepak Sharma | BA with Music Major |
|  | Dr Devesh | BA with Philosophy Major |
|  | Dr Prashant Rolta | MA with Pol Sc. |
|  | Dr Sandeepika | BA 3rd year with Pol Sc Major |
|  | Prof Deepika Jain | BA 1st and 2nd year with Pol Sc Major |
|  | Dr Rishi Jerath | BCom 1st Year |
|  | Dr Mamta | BCom 2nd Year |
|  | Dr Shweta | BCom 3rd Year |
|  | Dr Veshalee Singh | MCom 1st and 2nd |
|  | Prof Anchala Singh | BA with Pub Adm Major |
|  | Prof Sunil Dutt | BA with Sanskrit Major |
|  | Prof Sonia Mohil | BA with Sociology Major |
|  | Prof Kirti Chaturvedi | BCA 1st Year |
|  | Prof Pankaj | BCA 2nd and 3rd Year |
|  | Prof Jitender | PGDCA |
|  | Prof Vishal | BVoc |

* **It is pertinent to mention that every year at least 10 sessions are conducted by each mentor.**

**Coordinator, IQAC Principal**